PATRICK BROMPTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 12TH NOVEMBER 2025

Present

Cllr D Stratton (Chair)
Cllr B Whitehead
Cllr G Shepherd
Cllr N Delaney
Cllr B Whitfield

B Jones (Clerk)

4 Members of the Public

1.4.25 To receive and note apologies for absence

There were apologies received from:-

None.

This meeting was deemed quorate.

2.4.25 To receive 'Declarations of Interest' in items on the agenda

Cllr Stratton & Cllr Shepherd under Urgent Items regarding potential housing sites.

3.4.25 To approve the minutes of the ordinary meeting held on 10th September 2025

The minutes of the ordinary meeting held on the 10th September were approved.

Matters arising,

Cllr Stratton sort 4 quotes for a tree surgeon to carry out and inspection on around 8 trees.

Arbtech Consulting Ltd - £539 + VAT
Barnes Associates Ltd - £540 +VAT
Crown Tree Consultancy - £800 + VAT
PLS Group - £820 + VAT

Cllrs agreed to proceed with Barnes Associates LTD.

Bethan Jones- Parish Clerk
e: pbparishcouncil@gmail.com
w: http://www.patrickbrompton.com/parish-council.htmL

Cllr Delaney sourced a new set of A3 parking sign for the green with the wording “No parking or driving beyond this point” at £120. It needs erecting.

4.4.25 Highways Meeting

An onsite highways visit took place with Ian Beighton from North Yorkshire Council followed by a report outlining the discussion and actions.
Maintenance issues listed below have been logged and the local Highways Officer asked to make a formal inspection.

A684 Eastbound - An area of damaged carriageway to each side of the bridge

A684 West of Crossroads - Report of damaged carriageway and blocked gullies

A684 - A section of damaged footway near to the property known as ‘Town End’ and a damaged gully in the adjacent carriageway

The report of leaf debris on the footways adjacent to the footway has been reported to colleagues in ‘Waste & Street Scene’ team and confirmation has been received that the location has been added to their list of similar sites to attend to.

Traffic issues at the bend on the A684 adjacent to the junction with the Hackforth road that were discussed,

Location A - The existing ‘Bend’ warning sign will be cleaned and the posts straightened.

Location B - An additional ‘SLOW’ marking will be placed on the carriageway on the immediate approach to the bend.

Location C - The existing black and white ‘Chevron’ signs will be replaced with new more reflective units with a yellow border for increased conspicuity during daylight hours.

Location D - Three black and white ‘Hazard’ marker posts with reflective tops will be installed in order to indicate to approaching motorists the alignment of the bend.

In addition to the above all the existing faded road markings in the carriageway adjacent to the bend and in the side road junction will be repainted in the Spring.

Cllrs expressed gratitude for the productive meeting and quick report.

5.4.25 Former Village Well

Cllrs discussed a recent well which has been discovered on the green, outside a resident’s house. The council have been to inspect the area and advised an engineer has to come out and what to do with it as there is a mains water pipe running through the void.

After further investigation another 2 wells have been discovered dotted around the village.

The Clerk to contact the Council to regarding the first well to ensure the safety of the residents.

6.4.25 Christmas Tree

The tree is being delivered on 5th December with the intention to erect that afternoon or the following day. 8th December at 1pm the tree will be decorated and 5th January it will be dismantled.

The cost was £312 + VAT.

7.4.25 Business Continuity Plan

YLCA are encouraging all Parish Councils to have a Business Continuity Plan in place.

The Clerk to draft a copy ready for approval at the next meeting.

8.4.25 WhatsApp Group

Cllrs discussed the current WhatsApp group. The original intention for this group was for residents to be able to communicate and share information for emergencies and parish council matters. In light of this it was agreed, the group will be renamed to Parish Council Matters and Emergencies.

However, all involved want the community to continue with day to day chat and information sharing regarding events etc. With that in mind a new WhatsApp group will be created called "Village Chat" the admin for this group will be initially Brenda Stratton.

More information regarding this group will be included in the next newsletter with information on the agreed requirements for joining.

9.4.25 New Email Addresses

Following the annual governance and accountably return for year ended 31st March 2026. The change required is all authorities must have a generic e-mail account and Cllr email addresses hosted on an authority owned domain, for consistency, trust and professionalism - it is best practice to use gov.uk domains.

The Clerk created a gov.uk domain name for the Parish and created email addresses for all Cllrs and the Clerk.

The company is called Could Next and the first year it is it is free.

The Clerk to resend temporary passwords to the Cllrs and agreed to use for the next meeting if it is all working.

10.4.25 Website

Cllrs discussed the requirement for their website needing to meet WCA 2.2AA regulations and GDPR compliant. The discussion was to maybe create a new website, but link it to the current village website.

The Clerk to confirm prices from Aubergine. The Clerk gathered quotes previously in the year for their other Parish they Clerk for.

11.4.25 Planning & Planning Updates

ZD25/00222/VAR - Variation of Condition 1 (Approved Plans) Attached to Application Reference Number 17/00737/FULL for revisions to the previously approved plans to include the construction of a sunroom extension to the rear of the dwelling and other minor alterations to the external elevations – **Granted.**

ZD24/00135/BOC - Alleged Breach of Condition 6 of Planning Permission 20/00619/FULL.
14th June - **The case is still ongoing. Still awaiting outcome.**

ZD24/00324/OUT – Residential development (for up to 9 houses)
Awaiting decision – The clerk responded on behalf of the Parish Council outlining the importance of ensuring surface and foul water drainage is dispersed correctly. **This application is still awaiting a decision.**

12.4.25 Reports of previous month's meetings etc. - to hear from Parish/County Councillors on any meetings attended or other information of interest to the Parish

Events Committee

The committee thanked the Parish Council for their help and support since the last meeting.

Litter pick and bulb planting was well supported and thanked volunteers for helping with the poppy display.

2 volunteers are needed for coffee morning from February.

Confirmed events,

- Quiz night - 15th November which is now full
- Christmas fair – 6th December, the committee will be donating a hamper for the raffle
- Christmas lights turn on – 8th December at 4pm.
- Carol singing – 19th December, followed by mince pie and mulled win at the pub
- Committee AGM – 23rd February

The new dog bin has been erected but the old one is still in place. The Clerk to investigate.

Newton Le Willows and Patrick Brompton Village Hall Management Committee

Cllr Stratton reported the new front doors have been installed and the new roofs are sound. The painting has also been completed.

They still require volunteers for the bar which is their main source of income.

13.4.25 Correspondence

The Clerk highlighted the North Yorkshire Council Approved Policy on Election Recharges which was emailed out to all Cllrs.

14.4.25 Finance

The Clerk advised the Parish's current balances are as follows,

HSBC current account - £5026.71
Skipton Building Society savings account - £3446.62.

The interest accrued for this year for Skipton Building Society is £91.86.

Cllrs approved the accounts.

Cllrs discussed spending since that last meeting which is around £2583, this includes the new dog bin, tree surgeon, christmas tree and grass cutting.

Cllrs wanted to thank John Allison and Stuart Lyon for cleaning the footpath.

Precept Setting 2026/27
The Cllrs discussed the precept, looking at the current balance, any potential expense increase and future potential costs

It was agreed to increase the precept by 5% to £4987.50. This was proposed and seconded.

15.4.25 Defibrillator Rota

December – Cllr Whitfield
January - Cllr Delaney

16.4.25 Urgent Items

Cllrs wanted to acknowledge a recent leaflet posted through letter boxes in the village from Cllr Tom Jones. It speaks about potential housing sites in Patrick Brompton and a process called "call for sites" it allows landowners to suggest sites that might be suitable for inclusion.

Cllrs were aware of the sites but want to ensure residents that these are only pre planning applications. Applicants would need to follow the proper planning application process if they wish to go ahead and the scheme won't be actioned until at least 2028.

17.4.25 Date for next meeting

Wednesday 14th January 2026 – 7pm

As there was no further business the meeting closed at 8.23pm

PATRICK BROMPTON PARISH COUNCIL
Bethan Jones- Parish Clerk
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w: http://www.patrickbrompton.com/parish-council.html