PATRICK BROMPTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 17 JULY 2017

Present

Councillor A Bull (Chairman)
Councillor R Ormston
Councillor P Philpott
Councillor G Shepherd MBE

J MacNamara(Clerk)
2 Parishioners were also present

At the start of the Meeting Cllr Bull congratulated Cllr Shepherd on the recent announcement that he was to receive the MBE as part of Her Majesty The Queen's Birthday Honours List.

026.2017 **Apologies and Reasons for Absence**

Councillor R Hudson

027.2017 To receive **Declarations of Interest** in items on the agenda
Councillor A Bull declared a prejudicial interest in Item 14(a)

028.2017 To approve the **minutes** of the meetings held on the:

10 May 2017

It was highlighted that there was an error in the Minutes with regards to one of the attendees. The Minutes were agreed with the proposed change and it was furthermore agreed they would be signed at the next Ordinary Meeting of the Council.

029.2017 **Finance**

Council resolved to accept the bank reconciliation the community account balance standing at £2,409.45 and the savings account balance standing at £3,059.69. The Council resolved to accept the receipts and payments as set out in the Responsible Financial Officer's report.

030.2017 **Representation on the Atkinson & Clarke Educational Trust**

The Parish Clerk outlined the processes which had been undertaken since the last Parish Council Meeting. The Parish Clerk outlined that as agreed at the last Parish Council Meeting a Sub Committee had been formed to consider the appointment and had met on 23 May 2017.

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At the Sub Committee on 23 May the Parish Clerk reported that one of the applicants had withdrawn from the process.

The Sub Committee determined a process for the appointment of a representative to the Atkinson and Clarke Trust based on interviewing the two remaining candidates.

The Parish Clerk advised that in the interim one of the two remaining candidates had withdrawn from the process.

A discussion took place with regards to management of the appointment based on there being one remaining candidate.

It was Proposed by Cllr Bull and Seconded by Cllr Shepherd that the Sub Committee be given delegated powers to Interview and appoint a representative to the Atkinson & Clarke Educational Trust and that the Membership of the Sub Committee for that process would be 3 Members (Cllrs Bull, Philpott and Shepherd).

The proposal on being put to the Meeting was **Agreed**.

031.2017 Richmondshire District Council 2017 Ward Boundary Review

The Parish Clerk read a letter from the Boundary Commission for England outlining the process of the Ward Boundary Review to be undertaken of the electoral wards across Richmondshire.

As part of the Review the Boundary Commission for England wished to invite representations from interested parties by 4 September 2017.

A discussion was held with regards to the proposed Boundary Review in which it was **Agreed** that the Parish Council should formulate a response to the review.

It was also **Agreed** that the Parish Clerk prepare literature to be distributed throughout the Parish to promote the Boundary Review to residents to ensure greater levels of participation in the process.

032.2017 Standing Orders and Data Protection Review

Cllr Bull outlined that as part of good practice we should examine our Standing Orders on an annual basis. Cllr Bull explained that as it was over two years since the Parish Council had examined the Standing Orders and it was prevalent to look at them.

Cllr Bull proposed that a Sub Committee Meeting look at the

Standing Orders and report back to the next Ordinary Meeting of the Parish Council.

Cllr Shepherd Seconded the proposition.

As new Data Protection laws were due to be enacted in 2018 it was also proposed that the new rules governing Data Protection be considered as part of the review of Standing Orders.

It was **Agreed** to hold a **Sub Committee Meeting** on **Wednesday 6 September at 10am** at The Old School Room.

033.2017 Yorkshire Local Council Association

Membership
The Clerk outlined that the Treasurer had asked for our membership of the YLCA to be approved by members of the Council in view of the increase in the subscription rate to £115.00 for the forthcoming year.

The proposition to continue with YLCA Membership was **Agreed** by Members of the Council.

Appointments
Cllr Bull outlined that whilst he and Cllr Ormston had attended meetings of the YLCA over the last Municipal Year there was a requirement for Parish Council to nominate and agree two representatives for the year ahead.

Cllr Shepherd Proposed and Cllr Philpott Seconded that Councillors Bull and Ormston be the Parish Council representatives on the YLCA for the year ahead.

034.2017 Parish Council Noticeboard – Old School Room
Cllr Shepherd outlined the position with regards to the Parish Council Noticeboard at The Old School Room and explained some of the on-going issues with the noticeboard.

Following a discussion, it was **Agreed** that the Noticeboard be removed.

035.2017 **Queen Elizabeth II Bus Shelter Renovations**

The Parish Clerk outlined that discussions with Richmondshire District Council and North Yorkshire County Council had been longer and more protracted than previously anticipated, but that he would be in a position shortly to issue a proposed tender document for work to be undertaken at the Queen Elizabeth II Bus Shelter.

As part of the discussion the Parish Clerk also informed Councillors that the matter raised by a Parishioner at the Annual Meeting of the Council for a second Bus Shelter within the village had been raised with the County Council.

A discussion took place with regards to funding of the proposed work and funding streams which were available to the Parish Council including the Lower Wensleydale Partnership.

036.2017 **Defibrillator Rota – to agree the forthcoming Rota**

August – Cllr Philpott
September - Cllr Shepherd

037.2017 **Reports of previous month's meetings** etc. - to hear from Town/District/County Councillors on any meetings attended or other information of interest to the Parish Council

Cllr Bull gave an appraise of the recent YLCA Joint Executive Meeting and AGM, including an overview of their review of activities from the last 12-months. Cllr Bull also informed members that the next YLCA Richmondshire Branch Meeting would be taking place on 12 October in Patrick Brompton.

Cllr Philpott gave an overview of the Patrick Brompton Village Show on 15 July. Cllr Philpott outlined the success of the show in terms of participation, involvement and fund-raising and that over £200 had been raised and 82 entries had been.

038.2017 **Correspondence**

The Parish Clerk read a Thank You Card from a Parishioner who had been the beneficiary of a personal gift from Councillors.

The Parish Clerk outlined that all other correspondence received had been forwarded to Councillors via e-mail.

039.2017 Planning

a) **Listed Building Consent for Alterations to Ginnel including Installation of Up and Over Garage Door with Integral Pedestrian Door at Ashla House, Patrick Brompton, Bedale, North Yorkshire, DL8 1JN.**

Cllr Bull withdrew from the Council Meeting for this matter.

Cllr Shepherd took the Chair.

The Parish Clerk outlined that the application had been received, however, when he had gone on to the Planning Portal for further information, the portal was not available.

Cllr Shepherd invited the applicant to provide an overview of the application.

The applicant explained the background to the application and the discussions held with the Planning Authority and the Conservation Officer.

It was agreed to support the application.

Cllr Bull re-took the Chair.

As means of background Cllr Ormston explained that he had received correspondence with regards to Lavender Cottage and that the Parish Council may be receiving a letter with regards to a proposal by the owner concerning alterations to the proposed access points.

040.2017 Date of next meeting

The next meeting was set to take place on Wednesday 13th 2017 at 7:30pm at the Old School Room.

Closure

There being no further business the meeting was declared closed at 8.40 pm