

## **PATRICK BROMPTON COMMUNITY EVENTS COMMITTEE - MINUTES**



### **Minutes from Ordinary meeting held on Monday 19<sup>th</sup> July 2021**

The meeting was held in the garden of the Chairman, Helen Whitehead. Refreshments were provided by Helen including a homemade cake to celebrate Jess's 40<sup>th</sup> birthday.

In attendance : Helen Whitehead, Brenda Stratton, Wendy Shepherd (part time), Margaret Chapman, Heather Hawes, Judith Cockburn, Lynda Kirkbright, Jess Brudenell and Brian Whitehead part time (representative for Parish Council).

**1: Apologies** Received from Hilary Clark

**2: Minutes**

The minutes from the meeting on the 24<sup>th</sup> May 2021 were approved and signed as such by the Chair.

**3: Treasurer's report:**

There has been minimum expenditure since the last report, that being plants for the village planters.

Coffee Mornings – In Lynda's newly appointed role/responsibility as Treasurer of the Events Committee, Lynda asked for clarification regarding the division of profits between the Events Committee and St Patrick's Church. Historically the coffee mornings were run and organised by volunteers from the church. The coffee mornings now organised by the Events Committee with volunteers from the church providing cakes and refreshments etc. on a rota basis and any profits shared equally. It was noted that the number of church volunteers has diminished although NLW support at the coffee mornings was good as was their raffle donations.

Lynda also raised the paper trail of money given to the church and accountability when our accounts are audited. HW to approach HC as the Church Representative re the above.

The following was agreed:

- 1: The coffee morning rota would be reviewed at the appropriate time.
- 2: The Treasurer will now raise a cheque payable to the Church instead of cash. This could be an annual donation to reduce banking costs for the Church. HW/HC
- 3: HH to approach the lady she sees when she is walking in NLW to see if she would be interested in joining the coffee morning rota.
- 4: BS to review the Constitution

#### **4: PBPC Update –Brian Whitehead VC**

Brian provided an update on the previous Parish Council meeting:

##### **Village Plan**

Telephone Box to be painted

Condition of Village Benches to be checked

Broadband – Flyer to be added to the next Village Newsletter

War Memorial – RDC and the War Graves Commission to be approached re funding

Grass Cutting - Contract to be reviewed and frequency of cuts

Bus Shelter – no action until A684 resurfaced

**Green Tree** – Planning Application approved

HH raised the issue of the overgrown footpath between Wards and the NLW crossroads.

BW confirmed that this was discussed at the PBPC meeting.

The next PBPC meeting to take place on the 14<sup>th</sup> September in the Old School Room

WS to attend on behalf of the Events Committee. Brian left the Meeting

#### **5: Bus Shelter Update**

HW reported that the provision of a “Book Box” was a much needed improvement and working well.

#### **6: Future Events**

September Coffee Morning – to be held outdoors, tables and chairs to be provided.

At this moment in time COVID restrictions have been relaxed. However to ensure that our villagers are safe it was agreed that drinks and refreshments would be served at the entrance to the School Room and that refreshments would be plated before hand to reduce handling and queuing. Helping at the coffee morning are: Helen, Wendy, Mags, Judith and Hilary.

Refreshments:	MC to provide 24 Sausages Rolls
	JC to provide two types of Scones
	HW/WS to provide 2 tray bakes each
	Suggestion for Tray bakes are: Lemon Drizzle, Flapjacks and Chocolate Brownies

Raffle Tickets:	HW to purchase
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Paper Plates:	MC to purchase
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Milk/Sugar/Teabags:	HC/Church to purchase *
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Antibacterial Wipes:	HW to purchase
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Wine/Kenco Coffee:	HH to purchase from Tesco
	*and to check price of tea bags and paper napkins

Polystyrene Cups:	JC to check if we still have any
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Raffle Prizes:	It was agreed to limit prizes to 8 items
	LK to bring 2 bottles of wine plus a further 6 prizes

### Picnic – BYO and Village Barbecue

Picnic: To commence at 1.30 - Events Committee to meet at 12.45 to set up  
Barbecue: To commence at 4.00 - Events Committee to meet at 3.15 to set up  
HW/WS to provide barbecues – potential for one more person to loan  
barbecue?  
Raffle: 7 prizes plus voucher  
Weather: WS to add in the village newsletter “weather dependent – please check  
village website before hand”

HW to liaise with Grahame Shepherd regarding the area behind the School Room as this will  
need to be cleaned before the barbecue.

### Queens Platinum Jubilee

Suggestions were:

Street Party/sing song/bunting/fancy hat competition/cocktails on the green.  
Ask villagers to put up bunting  
Village planters to be planted in red white and blue

## **7. Newsletter**

WS to include that the first coffee morning since lockdown was a success, plus;

Sunflower/Hanging Basket/Planter Competition

Sunflowers – Judging would cover the tallest sunflower, the widest head and the most heads  
on a sunflower. Entries for the best Planter and Hanging Basket will also be judged. WS to  
purchase 5 x £5 vouchers for the winner of each entry and yellow labels to hang on the gates  
of those villagers wishing to enter the sunflower competition, together with the date of the  
judging. Note: As WS had to leave the meeting prior to item 7 on the Agenda this was  
formalised at a later date.

## **8. AOB**

Committee contact details. BS to check that Lynda’s email address is correct

There being no further business the meeting closed at 5.00 pm.

Date of next meeting is the 23<sup>rd</sup> August at 3.00 pm. Location Kirkpatrick