

ORDINARY COUNCIL MEETING  
**MINUTES**

PATRICK BROMPTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON TUESDAY 12<sup>TH</sup> MARCH 2024**

**Present**

Cllr G Shepherd (Chair)  
Cllr D Stratton  
Cllr B Whitehead  
Cllr D Chapman  
Cllr B Whitfield – Arrived 7.20pm

B Jones (Clerk)

6 members of the public  
Jason Wainright – North Yorkshire Council (NYC)

**1.6.24 To receive and note apologies for absence**

There were apologies received from:-

Cllr Jones (NYC)

This meeting was deemed quorate.

**2.6.24 To receive 'Declarations of Interest' in items on the agenda**

Cllr Stratton declared an interest in the issue relating to the yard adjacent to Wheels Bungalow.

**3.6.24 To approve the minutes of the meetings held on:**

The minutes of the ordinary meeting held on the 9<sup>th</sup> January 2024 were approved.

**Matters arising:**

The site meeting regarding building parameters with relation to the green took place. It was agreed to build an external wall and move the fencing down.

Cllr Shepherd has contacted Skipton Building Society to seek confirmation of name change request. Cllr Shepherd to speak with former Cllr, Jessica Brudenell regarding some outstanding address change paperwork.

PATRICK BROMPTON PARISH COUNCIL

**Bethan Jones- Parish Clerk**

e: [pbparishcouncil@gmail.com](mailto:pbparishcouncil@gmail.com)

w: <http://www.patrickbrompton.com/parish-council.html>

#### **4.6.24 Appointment of Co-opted Parish Councillor**

Following the resignation of Jessica Brudenell, procedures were put in place to invite self-nominations to be Co-opted onto the Council.

The Council received one self-nomination. An informal discussion took place with the candidate and Cllrs were satisfied to appoint.

It was duly Proposed, and Seconded that Barrie Whitfield be appointed as a Parish Councillor.

Cllr Whitfield completed all required paperwork and the Clerk to file with NYC.

#### **5.6.24 Appointment of Vice Chair**

Due to the resignation of Jessica Brudenell, the Council need to elect a new Vice Chair.

The Clerk proposed to defer to the next meeting which includes the annual general meeting where a new Chair and Vice Chair will be elected.

Cllrs agreed.

#### **8.6.24 Emergency Response Plan**

Jason Wainwright, Emergency Planning Officer from North Yorkshire Council gave a presentation highlighting what they do, community resilience, risk registers and emergency and business continuity plans.

Cllrs agreed to the following proposals,

- Cllr Stratton to become the Volunteer Co-Ordinator.
- To keep the two grab bags in the Church and The Old Schoolroom. This will need to be agreed by the relevant organisations.
- To review the plan annually.

Cllrs approved the plan and Cllr Stratton to send round the final version.

#### **6.6.24 Review Standing Orders**

A copy the Parish Council Standing Orders were circulated prior to the meeting.

The proposed changes are as follows:

- 7pm start for the Annual Parish Meeting, 7.20pm start for the Annual General Meeting and 7.30pm start for the Ordinary Meeting.

**PATRICK BROMPTON PARISH COUNCIL**

**Bethan Jones- Parish Clerk**

e: [pbparishcouncil@gmail.com](mailto:pbparishcouncil@gmail.com)

w: <http://www.patrickbrompton.com/parish-council.html>

- All other Ordinary Meetings 7pm start.
- Meeting day to change from Tuesday to Wednesday.

These were duly Proposed, and Seconded starting from May 2024.

#### **7.6.24 Village Plan**

Cllr Shepherd advised some of the dates have changed from the original agreed plan.

An item on the plan was the bus route. NYC consulted on their bus routes and the final outcome was made available. No changes have been made to the route or times for the Village of Patrick Brompton.

A member of the public raised an issue regarding a piece of land which has recently been sold at the yard adjacent to Wheels Bungalow. The land has abandoned items which is increasing. Cllrs discussed the issue and different routes they could look at in relation to addressing it. It was agreed the Clerk to write to the land owner and seek clarification as to when the site will be cleared and offer a site meeting with Cllrs.

Cllrs discussed the drainage at Willow Garth and flooding which is occurring.

#### **9.6.24 Full Fibre Broadband Installation**

Cllr Shepherd and Cllr Stratton met with one of the utility companies which have undertaken work in the Village to lay full fibre broadband. They have advised they will reseed the affected areas in April/May. Cllr Shepherd to make contact in late Summer to obtain bulbs to plant.

The second company have also advised they will supply bulbs.

The Clerk raised with Cllr Jones (NYC), why the two companies laying cables did not dig at the same time. The Clerk to chase a response.

#### **10.6.24 Village Green and Car Parking**

Cllrs discussed cars parking on the Village Green which is causing damage and recognise it's an on-going issue. They spoke about past interventions including discussing with the Atkinson and Clarke Foundation in 2022 and the Church puts out signs for events signalling where to park, however feedback suggested that these are not always clearly positioned and can get blocked by parked cars.

The green currently has traffic cones on to discourage parking.

The Chair invited the public to join the discussion and suggest solutions which included using a chain which can be opened for the carpark, just protecting the bottom of Green where the utilities are located, maybe look at erecting signs or only making it available for parking in the Spring/Summer, however everyone agreed they do not want to discourage use of the Green and the Old

**PATRICK BROMPTON PARISH COUNCIL**

**Bethan Jones- Parish Clerk**

e: [pbparishcouncil@gmail.com](mailto:pbparishcouncil@gmail.com)

w: <http://www.patrickbrompton.com/parish-council.html>

Schoolroom.

A member of the public expressed a concern that Cllr Chapman did not declare an interest in this item. Cllr Shepherd advised that Cllr Chapman has always declared an interest in previous meetings relating to this item and it's important for his insight and input.

Cllrs agreed for the Clerk to write to Atkinson and Clarke Foundation Education and the Church as a starting point and offer a meeting to discuss the concerns raised and the ongoing issue, however also to advise further action maybe required if it does not improve.

**11.6.24 D Day 80**

The Cllrs have previously agreed not to purchase any memorable items which have been advertised by YLCA including beacons and lamps.

The events committee have organised a commemoration afternoon tea which will take place on Saturday 1<sup>st</sup> June 1-3pm in the Old Schoolroom.

The Council have not had a response from the Vicar regarding their initial enquiry regarding any church service. Cllr Shepherd to follow up.

**12.6.24 First Aid Training**

Cllr Whitehead to seek a quote and bring to the next meeting.

**13.6.24 Biodiversity in England**

It is a statutory requirement that Parish Councils that operate in England must consider what they can do to conserve and enhance biodiversity in England. This is the strengthened 'biodiversity duty' that the Environment Act 2021 introduces.

This means that, as a public authority, a Parish Council must:

1. Consider what it can do to conserve and enhance biodiversity.
2. Agree policies and specific objectives based on its consideration.
3. Act to deliver its policies and achieve its objectives.

The Council must first consider what action to take for biodiversity, then agree a policy and then review their actions.

Item to be brought to the next meeting with the YLCA policy template for consideration.

**PATRICK BROMPTON PARISH COUNCIL**

**Bethan Jones- Parish Clerk**

e: [pbparishcouncil@gmail.com](mailto:pbparishcouncil@gmail.com)

w: <http://www.patrickbrompton.com/parish-council.html>

**14.6.24 Best Kept Village Competition**

The Rotary Club of Richmond launched a new competition for Best Kept Richmondshire Village.

Cllrs agreed not to enter Patrick Brompton this year due to areas of the Village which need addressing and improving.

Cllr Shepherd and Cllr Whitfield to make contact with the relevant owners for these areas.

**15.6.24 Reports of previous month's meetings etc. - to hear from Parish/District/County**

Councillors on any meetings attended or other information of interest to the Parish Council

*The Events Committee*

AGM will take place 25<sup>th</sup> March at 2pm followed by the ordinary meeting at 2.30pm. The following events have been organised,

Litter pick will take place on 17<sup>th</sup> March at 11am followed by soup in the Old Schoolroom.

The Village show and BBQ will take place on 17<sup>th</sup> August.

*Newton Le Willows and Patrick Brompton Village Hall Management Committee*

Cllr Stratton reported the main issue is maintenance which is using a lot of the funds for the NLW and PB Village Hall Committee but is in a good financial position. Sue Perkins is now the Chair.

*Atkinson Clarke Education Foundation*

Rob Pulham is the new booking secretary for The Old Schoolroom.

**16.6.24 Planning & Planning Updates**

None.

**17.6.24 Correspondence**

NYC have started consultation on Home to School Travel Policy which has been circulated to Cllrs.

**18.6.24 Finance**

The Clerk advised the Parish's current balances are as follows,

HSBC current account - £2272.40

Skipton Building Society savings account - £3246.79

**PATRICK BROMPTON PARISH COUNCIL**

**Bethan Jones - Parish Clerk**

e: pbparishcouncil@gmail.com

w: <http://www.patrickbrompton.com/parish-council.html>

The Clerk advised the precept will be paid in full on 30<sup>th</sup> April 2024.

The Clerk advised she will be applying for the VAT refund which is currently £164.32.

Cllrs advised they are in a healthy position and accepted the finances.

**19.6.24**

**Defibrillator Rota**

April – Cllr Shepherd

May – Cllr Stratton

**20.6.24**

**Urgent Items**

Cllrs agreed for Cllr Chapman to purchase moss killer for the bottom of the Green at around £25.

Cllrs agreed that the Chair and the Community Engagement Officer from Wensleydale Railway Trust can attend the next meeting to give an update.

**21.6.24**

Date for the next meetings

Wednesday 15<sup>th</sup> May 2024 7pm Annual Meeting followed by the PC AGM, followed by the PC Ordinary Meeting.

Wednesday 15<sup>th</sup> May 2024 – 7pm

Wednesday 10<sup>th</sup> July 2024 – 7pm

Wednesday 11<sup>th</sup> September 2024 – 7pm

Wednesday 13<sup>th</sup> November 2024 – 7pm

Wednesday 8<sup>th</sup> January 2025 – 7pm

Wednesday 12<sup>th</sup> March 2025 – 7pm

**As there was no further business the meeting closed at 9.33pm**

PATRICK BROMPTON PARISH COUNCIL

**Bethan Jones- Parish Clerk**

e: pbparishcouncil@gmail.com

w: <http://www.patrickbrompton.com/parish-council.html>