

PATRICK BROMPTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON WEDNESDAY 14<sup>TH</sup> JANUARY 2026**

**Present**

Cllr B Whitehead  
Cllr G Shepherd  
Cllr N Delaney (Vice Chair)  
Cllr B Whitfield

B Jones (Clerk)

3 Members of the Public

**1.5.26 To receive and note apologies for absence**

There were apologies received from:-

Cllr Stratton

Cllr Delaney Chaired the meeting.

This meeting was deemed quorate.

**2.5.26 To receive 'Declarations of Interest' in items on the agenda**

None.

**3.5.26 To approve the minutes of the ordinary meeting held on 12<sup>th</sup> November 2025**

The minutes of the ordinary meeting held on the 12<sup>th</sup> November were approved.

**Matters arising,**

The WhatsApp group was renamed to Parish Council Matters and Emergencies and information regarding its use was shared.

The old dog bin has been removed.

#### 4.5.26 Website

The Clerk shared prices for the proposed new website by Aubergine prior to the meeting.

£299+VAT for year one, this includes the initial set up  
£199+VAT for year 2 onwards

It was proposed, and seconded to proceed with the new website. A link to the new website will be added to the current website.

#### 5.5.26 New Email Addresses

All Cllrs can now access their new gov.uk email address.

It was agreed to use these moving forward for all Council work.

#### 6.5.26 Business Continuity Plan

The Clerk circulated a draft version of a Business Continuity Plan via to the meeting.

It was proposed, and seconded to adopt the plan, pending personal detail which need adding.

#### 7.5.26 Planning & Planning Updates

ZD24/00135/BOC - Alleged Breach of Condition 6 of Planning Permission 20/00619/FULL.  
14th June - **The case is still ongoing. Still awaiting outcome.**

ZD24/00324/OUT – Residential development (for up to 9 houses)  
Awaiting decision – The clerk responded on behalf of the Parish Council outlining the importance of ensuring surface and foul water drainage is dispersed correctly. **This application is still awaiting a decision.**

#### 8.5.26 Reports of previous month's meetings etc. - to hear from Parish/County

Councillors on any meetings attended or other information of interest to the Parish

##### Events Committee

The committee thanked the Parish Council and Robert for their help in erecting the Christmas lights.

Their AGM is taking place on 23<sup>rd</sup> February.

PATRICK BROMPTON PARISH COUNCIL

**Bethan Jones- Parish Clerk**

e: pbparishcouncil@gmail.com

w: <http://www.patrickbrompton.com/parish-council.html>

## **9.5.26 Correspondence**

North Yorkshire Boundary Review - Final Recommendations have been circulated.

*“The Parish Council requested that Patrick Brompton parish be placed in the Leyburn & Lower Wensleydale division, which they argued would better align with its local community identities while still achieving electoral equality. We were persuaded by this evidence and have transferred the parish to Leyburn & Lower Wensleydale division as part of our final recommendations.”*

## **10.5.26 Finance**

The Clerk advised the Parish’s current balances are as follows,

HSBC current account - £3921.41

Skipton Building Society savings account - £3446.62.

Cllrs approved the accounts.

## **11.5.26 Defibrillator Rota**

February – Cllr Shepherd

March – Cllr Whitehead

April - Cllr Stratton

## **12.5.26 Urgent Items**

A tree survey was carried out on several trees which sit in the Parish boundary. Nothing urgent was reported back but some need branches removing. Add to next agenda for discuss how to proceed.

The Clerk has informed the Parish of her intention to step down from the role on the 31<sup>st</sup> March 2026.

Cllrs discussed the recruitment campaign and key dates.

It was agreed that an advert is to be placed on North Yorkshire Councils website, as well as the Parish’s website and other platforms. As this is a joint advert with St Martins Parish Council it will be advertised as one post, with a note to advise if they only want one position to state that in the application form.

Application closing date: 30<sup>th</sup> January 2026

Short listing: 3<sup>rd</sup> February

Interviews: w/c 9<sup>th</sup> February

It was agreed the panel would be, Cllr Stratton, Cllr Whitfield and either Cllr Whitfield or Cllr Delaney.

The Clerk to also help with an advisory role.

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**13.5.26          Date for next meeting**

Wednesday 11<sup>th</sup> March 2026 – 7pm

**As there was no further business the meeting closed at 7.46pm**

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