

PATRICK BROMPTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 23rd NOVEMBER 2016**

Present

Councillor A Bull (Chairman)
Councillor R Hudson
Councillor R Ormston
Councillor P Philpott
Councillor G Shepherd

J MacNamara (Clerk)
5 Parishioners were also present

055.2016 Apologies and Reasons for Absence

All Councillors were present.

056.2016 To receive **Declarations of Interest in items on the agenda**

Cllr Ormston declared an Interest in Item 13 on the agenda as a Member of the RDC Planning Committee.

Cllr Shepherd declared an Interest in Item 13 on the agenda as a resident of Patrick Brompton who had made a representation to RDC with relation to the Planning Application.

057.2016 To approve the **minutes of the meeting held on the 21st September 2016.**

The minutes of the ordinary meeting held on **21st September 2016**.

Cllr Hudson asked that the Minutes reflect that:-

- (1) The Grass Cutting List of Contractors in 039.2016 is being brought to the meeting on 23rd November 2016.
- (2) The Flagpole in 043.2016 was subject to public consultation.

Following a discussion it was agreed that the Minutes be amended to reflect:-

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- (1) That a discussion with regards to the Grass Cutting Contract and the List of Contractors was to be discussed at the Parish Council Meeting on 23rd November 2016.
- (2) That the Parish Council had approved that there should be a Village Flagpole by a majority decision and that consultation with regards to the proposed erection and the donation of a flag was on-going.

It was **Agreed** that the Minutes be altered accordingly and signed at the next full meeting of the Parish Council.

058.2016**2017/18 Parish Council Budget & Precept**

Council received a report with regards to the proposed 2017/18 Budget. Cllr Hudson presented a proposed budget (appended to Minutes) for the forthcoming financial year.

The Council held an extensive discussion with regards to the proposed budget for 2017/18.

The matters discussed including proper provision for Member and Clerk training, Village signage and on-going contributions towards the Church concerning maintenance of the Churchyard.

As Part of the Budget and Precept Report Councillor Hudson reported that actual spend for the current financial year stood at £2,959 against income of £4,317.

It was anticipated that there was a further £1,390 of expenditure in the current financial year and £500 of Income.

Cllr Hudson anticipated a year-end balance of £5,009.

The Council approved a freeze of the Parish Precept at the current 2016/17 levy for the 2017/18 Financial Year. The Council also agreed that further research was required with neighbouring Parishes as to the Council's liabilities going forward with respect to the Churchyard.

059.2016

Queen Elizabeth II Bus Shelter Renovations – Councillor Bull reported that we had now received £500 from a grant scheme towards the renovation of the Queen Elizabeth II Shelter.

It was reported that the grant would be made available when the work had been completed and it remained the subject of negotiation as to when the work would be undertaken at this stage.

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060.2016 2016 Village Christmas Tree – to consider the Village Christmas Tree and the Risk Assessment for assembly

Cllr Hudson outlined that the village Christmas Tree had once again been generously donated and that it was considered sensible to erect the Christmas Tree before 9 December and the start of the annual Christmas Tree Festival.

As part of the discussion Cllr Hudson presented a Risk Assessment for assembly of the Christmas Tree. A discussion took place with regards to the merits of the newly created Risk Assessment as opposed to the Risk Assessment undertaken in 2015.

Throughout the discussion Cllr Hudson did inform Council that he had not undertaken any training with regards to producing Risk Assessments.

The Council **resolved** to accept the Risk Assessment and agreed to the erection of the annual Village Christmas Tree before 9 December 2016.

061.2016 Donation of Flagpole

Councillor Bull re-iterated his earlier remarks that discussions with regards to the donation of a Flagpole were on-going and approaches had been made with regards to the donation of the flag. Discussions and Consultation continued.

062.2016 Village Highways Speeding Restrictions –

Councillor Bull reported that the Parish Council had been approached through the Lower Wensleydale Partnership to participate in a speed enforcement scheme through the installation of a matrix sign within the Village at a cost of £700 to the Parish.

In addition to this Councillor Bull reported that he had received a letter from a concerned Member of the Public with regards to speeding through the Village and the lack of Police action to deal with the matter.

As the Member of the Public was present at the meeting Councillor Bull invited them to share their concerns.

Mrs Linda Cork expressed her concerns that there was a lack of Police presence within the Village in comparison to Crakehall.

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The Council **resolved not to participate** in the Lower Wensleydale Partnership initiative at this stage and that Councillor Bull would approach the Police about an increased presence throughout the Village.

063.2016 **Defibrillator Rota** - to agree the rota for the next month
January – Cllr A Bull

February – Cllr R Ormston

064.2016 **Updates –**

- a) Telephone Box
Councillor Shepherd thanked Councillor Hudson for all his work with regards to improvements at the Telephone Box.

Councillor Hudson gave an update with regards to the on-going work and reported on the issues that there had been with regards to the paint for the Telephone Box and that the door was made of oak and not metal as previously reported.

- b) Risk Assessments

As the Risk Assessment had been discussed under the installation and erection this year's Village Christmas Tree there were no further Risk Assessments to consider under this agenda item.

- c) Community Litter Pick 12/09/16

Councillor Bull reported on the Community Litter Pick which took place in September. Cllr Bull thanked everyone for their participation and reported that it had been a great success. Cllr Bull also wished to pass on his thanks to the volunteers who had provided refreshments.

Cllr Shepherd queried about the possibility of Richmondshire District Council installing new litter bins to manage the large quantities of waste from McDonalds. Cllr Ormston reported that there was up to a 2-year waiting list for the installation of bins across the District.

Cllr Shepherd said he would approach McDonalds directly about the installation of bins.

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Given the success of the litter pick it was considered that the matter should also be discussed at the January Parish Council Meeting to look to look at an additional Community Litter Pick day in the New Year.

d)

Parish Council Logo

Councillor Bull reported that the matter of adoption of a Parish Logo had gone out to consultation and at this stage one response had been received.

e)

Grass Cutting Contract

Councillor Hudson presented a proposed letter to send to 6 contractors and invite them to tender for the Parish Council Grass Cutting Contract. As part of the tender the tenderers would be asked to agree a fixed 3-year price for a maximum of 12 cuts per year.

The Council **resolved to accept the list of contractors** proposed by Councillor Hudson and that the Parish Clerk approach them for quotes for the grass cutting contract before 6 January 2017. The Council was to decide on the quote that best suited their needs and offered the best value for money, which was not necessarily the cheapest one, at their January meeting.

065.2016**Reports of previous month's meetings etc**

Councillor Bull reported on a recent meeting of the Yorkshire Local Council's Association held in Leyburn. He reported that there was new guidance for Clerks which the Association would be issuing and that Central Government were actively considering the imposition of a 2% precept cap on Parish Councils.

Councillor Bull also reported that he intended to attend a meeting of the Lower Wensleydale Area Partnership in December.

Councillor Ormston reported that Richmondshire District Council were now consulting on the proposed 2017/18 Budget and plans for the Community Infrastructure Levy. Both consultations were online at www.richmondshire.gov.uk

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Councillor Philpot reported that he had attended a meeting of the Community Events Committee. At the meeting he had been informed about recent and up and coming events as well as fund-raising initiatives which had included donations to both the Wensleydale Railway and the Film Club. The up and coming events included Carol Singing and Wine Tasting on 16 and 17 December respectively.

066.2016**Correspondence**

No Correspondence had been received.

Councillor Bull did invite a Member of the Public to raise an issue at this stage.

An enquiry was raised as to whether the Parish Council had been informed of any change of use at Percivals.

Councillor Bull reported that the Parish Council had not been notified of any proposed changes, however if there were to be a change of use as a Statutory Consultee the Parish Council would be informed and the matter would be discussed at a Parish Council Meeting.

067.2016**Planning**

Ref: **16/00819/FULL**

Proposed Construction of Three Bedroom Detached Dormer Bungalow with Single Garage at **Fairlain, Hackforth Road, Patrick Brompton, DL8 1JR**

Cllr Bull took Council Members through the proposed application.

Council **APPROVED** the application with the following comments; Because of recent, recurrent surface water flooding of adjacent properties the Council requested that:

1. the drainage of surface water from the proposed property must not cause the current surface water drainage system to become overloaded and to this end an attenuation tank be installed in the proposed properties surface runoff drainage system

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2. any existing surface water drains that cross the plot of land must not be disturbed by the proposed construction

The full response is appended to the Minutes as Appendix 1.

Cllr Shepherd asked the Parish Clerk if the Parish Council had received details concerning a planning application for Lavender Cottage. The Parish Clerk reported that no information had been received.

As an application was showing on the Planning Portal for determination at Lavender Cottage before Christmas, Councillor Bull requested that the Parish Clerk contact Richmondshire District Council with regards to the matter and that if necessary an Extraordinary Meeting of the Parish Council would need to be held to consider the matter.

068.2016 Finance

This matter had been discussed under Agenda Item Number 4 throughout the consideration of the 2017/18 Parish Council Budget and Precept.

069.2016 Date of next meeting

The next Ordinary Meeting was set to take place on Wednesday 11 January 2017 at 19:30 at the Old School Room.

There will be an Extraordinary Meeting held on Monday 5 December 2016 at 19:00 at the Old School Room subject to the outcome of the Parish Clerks discussion with Richmondshire District Council about the Planning Application for Lavender Cottage.

Closure

There being no further business the meeting was declared closed at 21:00