

PATRICK BROMPTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON  
WEDNESDAY 8 NOVEMBER 2017**

**Present**

Councillor A Bull (Chairman)  
Councillor R Hudson  
Councillor R Ormston  
Councillor P Philpott  
Councillor G Shepherd

J MacNamara (Clerk)  
9 Parishioners were also present

**058.2017**

**Apologies and Reasons for Absence**

All Councillors were present.

**059.2017**

To receive **Declarations of Interest** in items on the agenda  
There were no Declarations of Interest.

At Item 061.2017 Cllr Ormston did wish it to be noted that he was a member of the Richmondshire District Council Planning Committee and he would not take a position on the matter.

**060.2017**

To approve the **minutes** of the meeting held on the 10 October 2017.

The Minutes were Agreed.

**Planning**

**061.2017**

a) Planning Applications

A planning application had been received from Richmondshire District Council for consideration for: -

**Full Planning Permission for Demolition of Existing Stone Shed  
and Erection of One Detached Dwelling with Detached Double  
Garage at Land Adjacent Oak View, Church Road, Patrick  
Brompton, North Yorkshire.**

PATRICK BROMPTON PARISH COUNCIL

Parish Clerk: Jon MacNamara  
Flat 1, Friars Gate, Friars Wynd, Richmond, N Yorkshire, DL10 4RT

t: 01748 451 130

m: 07495 458 173

e: charliehart.pb@gmail.com

w: <http://www.patrickbrompton.com/parish-council.html>

## PATRICK BROMPTON PARISH COUNCIL

The Clerk outlined the proposed planning application. The Clerk outlined that the proposal with the exception of materials being used for the wall at the property and a decision to provide additional screening at the proposed property remained the same proposal as advocated by the applicant when he met the Parish Council on 10 October. The applicant proposes a two storey – five bed detached dwelling with detached two car garage.

Following an extensive discussion with regards to the Planning Application the Council resolved to **Object to** the application and asked the Parish Clerk to prepare a response to Richmondshire District Council once again highlighting their concerns, several of which were highlighted in the previous objection:

- The impact on the Conservation Status, including the visual and environmental impact
- PPG Guidelines concerning height
- The detrimental effect on the Village Green due to entry and egress from the proposed development
- Issues pertaining to the drainage system and the capacity of the foul drainage system
- The detrimental effect on the adjacent properties

It was noted that a number of the previous concerns expressed by the Parish Council had once again been overlooked in the latest application.

Councillor Ormston did outline that he felt that the application should go before the full Planning Committee and should not be dealt with as a matter of Officer Delegation.

It was Agreed that the Parish Clerk should send the objection prior to the closure of the consultation and would liaise with Councillors with regards to the response.

**062.2017**    b)    Planning Updates

The Clerk reported that a site meeting had be held with Julie Heugh as agreed at the last Parish Council meeting to discuss her proposed permitted development.

It was the applicant's intention to start the work in the Spring of 2018.

## PATRICK BROMPTON PARISH COUNCIL

**063.2017****Proposed Payment of £250.00 to St. Patrick's Church for the upkeep of the Church Yard**

Cllr Philpott outlined that he had been approached by St. Patrick's Church with regards to the payments towards the maintenance of the Churchyard.

Cllr Philpott enquired whether or not it was still the intention to make these payments as the matter did appear in the Budget for this financial year.

Cllr Hudson explained that no payment had been made for the previous and current financial year.

It was proposed that the Parish Council make a payment of £500 to cover both financial years.

Cllr Ormston sought to amend the resolution to make one payment of £250.

It was Agreed that a payment of £500 be made to St. Patrick's Church and that the Clerk write to them with the cheque.

**064.2017****Queen Elizabeth II Bus Shelter Renovations**

The Clerk outlined that there had been no formal tenders received for the work at the Bus Shelter.

There had been two speculative enquiries with regards to the proposed works from companies after the closing date to enquire whether or not they could submit tenders for consideration that the work be undertaken in the Spring 2018.

The Clerk suggested that the document be reissued with a new deadline for submissions of January and a revision to the document to state that it is anticipated that the work should start no later than the Spring 2018. The Clerk did outline that in his speculative discussions the anticipated costs for the Bush Shelter could be higher than what the Council had budgeted.

The suggestion put forward by the Clerk was Agreed.

## PATRICK BROMPTON PARISH COUNCIL

**065.2017****The Use of the Telephone Box**

Cllr Philpott outlined that initially the transfer of ownership of the Telephone Box had led to discussion across the village about potential community use. Cllr Philpott outlined that there had been expressions of interest to use the Telephone Box as a Book Exchange, a place to display Community Advertisements and for plants. Cllr Philpott outlined that any activity within the Telephone Box should not interfere with access to the defibrillator.

A wider discussion with regards to Telephone Box and its future community use was undertaken by Councillors and Members of the Public. A member of the public did raise the point that the principal purpose of purchasing the Telephone Box was for community benefit and the decision to relocate the defibrillator was a secondary action.

Councillors Hudson and Shepherd outlined that from the start of discussing the ownership of the Telephone Box that engagement with community groups about future use was a priority and that we should not presuppose that its sole function is to house the defibrillator.

Cllr Bull was concerned that as BT had agreed to pay for the electricity to the defibrillator for the next 7-years that this could be deemed a change of use which may leave the Parish Council with a bill for the electricity.

The Clerk outlined that the Community Heartbeat Trust did not object to displaying material within the Telephone Box, but that any notices should be displayed with sensitivity to the fact that the primary focus of the Telephone Box was for the emergency services. However, the Clerk outlined that he had only engaged with the Community Heartbeat Trust with regards to advertising and no other matter.

It was Agreed that the Clerk confirm the arrangements with regards to the agreement for the Telephone Box with either the Community Heartbeat Trust or BT and report back to the next meeting of the Parish Council and that the item remain on the Agenda for the next meeting.

## PATRICK BROMPTON PARISH COUNCIL

**Finance****066.2017** a) 2019/19 Budget & Precept

Council received a report with regards to the proposed 2018/19 Budget. Cllr Hudson presented a proposed budget (appended to Minutes) for the forthcoming financial year.

The Council held an extensive discussion with regards to the proposed budget for 2018/19.

The matters discussed including proper provision for Member and Clerk training and it was agreed that there be a figure of £200 added to the budget for the forthcoming financial year.

As Part of the Budget and Precept Report Councillor Hudson reported that actual spend for the current financial year stood at £1,675 against income of £4,494.

It was anticipated that there was a further £2,027 of expenditure in the current financial year and £30 of Income.

Cllr Hudson anticipated a year-end balance of £3,429 in view of the Council's decision to make a payment of £500 towards St. Patrick's Church.

Cllr Ormston raised the issue of the decommissioning of the previous defibrillator at the back of the Old School Room and the costs associated with this matter. Cllr Ormston felt that the bill for this removal should not be left with the Atkinson Clarke Trust. It was Agreed that the costs associated for this matter should be absorbed by the Parish Council from within the current financial year. Cllr Shepherd agreed to liaise with Cllr Hudson with regards to this matter.

**The Council approved a freeze of the Parish Precept at the current 2017/18 levy for the 2018/19 Financial Year and the Budget.**

## PATRICK BROMPTON PARISH COUNCIL

**067.2017**    b)    Receipts & Payments

Council resolved to accept the bank reconciliation the community account balance standing at 3,614.24 and the savings account balance standing at 3,059.69. The Council resolved to accept the receipts and payments as set out in the Responsible Financial Officer's report.

As part of the discussion it was also agreed that an application be made to the Department for Communities and Local Government Transparency Fund for costs associated with the running of the website and the associated time for the Clerk to maintain the website.

**068.2017**                      **Richmondshire District Council Ward Boundary Review**

The Clerk outlined that we had received the Local Government Boundary Commission for England's draft proposals for the review of District Council Wards.

The Clerk outlined that the objective of the review was to reduce the number of Councillors from 34 to 24 and increase the average number of electors per ward to an average of 1,496.

The District Council submission proposed 24 single member wards and the inclusion of Patrick Brompton in a larger Lower Wensleydale Ward.

The Boundary Commission have now proposed that there be a variation of 1, 2, and 3 member wards across the District and that the Parish of Patrick Brompton be placed in a 2-member Scotton Ward with the Parishes of Scotton, Tunstall, East and West Appleton, Hornby and Arrathorne and the new Colburn Moor Ward of the Colburn Parish.

The Clerk outlined that if the Parish Council wished to make a response to the proposal they had until 15 January to make representation.

Cllr Ormston outlined that the Boundary Commission for England had totally rejected the proposals put forward by the District Council and recommended that people be encouraged to write directly to the Boundary Commission to oppose the proposals.

Cllr Ormston outlined that his preferred outcome would be to see Patrick Brompton transferred back into the Lower Wensleydale ward and Spennithorne to be transferred into the Leyburn ward to reflect the community links within each Parish.

## PATRICK BROMPTON PARISH COUNCIL

Members of the Public outlined their objections to the Boundary Commission's proposals on the grounds that the Parish had nothing in common and no community link to Catterick Garrison which would form the larger part of the newly proposed Scotton Ward.

Following a discussion by the Parish Council it was Agreed that the Parish Clerk and Chairman enter into discussion with neighbouring Parishes including Spennithorne and Newton le Willows with regards to the Boundary Review. That Cllr Ormston approach a representative within Democratic Services at Richmondshire District Council about a Briefing for Members of the Public. That the possibility of a joint meeting be held with regards to the proposals between the Parishes of Patrick Brompton and Newton le Willows.

It was Agreed to try and hold the joint meeting on Wednesday 6 December. Following a meeting a leaflet will be prepared for distribution throughout the Parish.

**069.2017****The Wording of Agenda Items**

Cllr Philpott outlined that there was a need to have a stronger correlation between the wording of the agenda items and the potential outcomes which the Parish Council were being asked to agree.

Cllr Philpott had raised the matter as he was concerned that at the previous meeting the matter of representation of the joint Village Hall Trust was not made clear in advance of the meeting.

It was Agreed that in all instances an Agenda Item for discussion should be clear and provide clarity for the purposes of any discussion in advance of the Parish Council meeting.

**070.2017****Progress with regards to the Appointment of a Representative to the Newton Le Willows and Patrick Brompton Village Hall Trust**

Following Cllr Philpott's attendance at the meeting he agreed subject to the approval of the Parish Council to be nominated as the Parish Representative.

Cllr Philpott's nomination paper was Proposed by Cllr Bull and Seconded by Cllr Hudson. It was Agreed that Cllr Philpott be appointed to the Newton le Willows and Patrick Brompton Village Hall Trust for the ensuing year.

## PATRICK BROMPTON PARISH COUNCIL

**071.2017                    Open E-Mail Communication across the Parish Council between Meetings**

Cllr Shepherd requested that e-mails circulated between meetings to all Councillors should be responded to by copying all recipients of the e-mail into the response so that there is a clear audit trail of responses.

It was Agreed that this would be a sensible approach to managing communication.

The Clerk in response to a query from Cllr Shepherd outlined that changes to the Freedom of Information Act meant that if Councillors were using personal e-mail accounts for their Parish Council duties then they were then subject to a Freedom of Information request then all e-mails irrespective of whether they related to the Parish Council in a Councillors inbox could be the subject of investigation by the Information Commissioner.

The Clerk outlined that the YLCA had advised that it would be sensible to use a dedicated e-mail address for Parish Council duties.

**072.2017                    Reports of Previous Meetings**

**Cllr Bull** – reported that he had attended the quarterly meeting of the YLCA in which there had been discussions concerning Freedom of Information. He also informed members that it was hoped at the next meeting that Richmond MP, Rishi Sunak would be attending.

Cllr Bull reported that he and Cllr Ormston had attended a Briefing at Richmondshire District Council about the Precept and the financial position for the year ahead and a meeting of the Lower Wensleydale Partnership. At the Partnership meeting a number of grant applications were considered and rejected meaning there was still monies available in the current financial year.

**Cllr Philpott** – reported that the Village Events Committee had organised a Bulb Planting event.

**Cllr Shepherd** – outlined that the next meeting of the Atkinson Clarke Trust would be taking place next week, but referred to the recent building works now being complete although the Trustees were still looking at options for heating within the building.

## PATRICK BROMPTON PARISH COUNCIL

**Cllr Ormston** – Attended a meeting concerning the future of the Friarage Hospital. Cllr Ormston outlined that it was explained that there were major recruitment issues at the Hospital which were potentially jeopardising the delivery of certain services. A further consultation event was due to take place in Bedale on 21 December.

**073.2017****Correspondence**

The Clerk reported that no written correspondence had been received since the last meeting and all e-mail correspondence had been forwarded to Councillors in the interim.

**074.2017****Defibrillator Rota**

January – Cllr Andrew Bull

**075.2017****Meeting Schedule 2018/19**

The Clerk Presented the proposed meeting schedule for 2018/19.

The Clerk outlined that the Council's preferred option to meet on the second Wednesday of the month may prove problematic for the January 2019 meeting as it would mean that the Agenda setting deadline would fall on 1 January 2019.

The Clerk proposed that the meeting in January 2019 be held on the third Wednesday of the month. It was Agreed that this be looked at nearer the time.

**076.2017****Date of next meeting**

The next Ordinary Meeting was set to take place on Wednesday 10 January 2017 at 19:30 at the Old School Room.

**077.2017****Closure**

There being no further business the meeting was declared closed at 21.25pm.