

PATRICK BROMPTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 14 MARCH 2018**

Present

Councillor A Bull (Chairman)
Councillor R Ormston
Councillor P Philpott
Councillor G Shepherd

J MacNamara (Clerk)
4 Parishioners were also present

101.2018

Apologies and Reasons for Absence

The Clerk reported that he had received apologies from Councillor Hudson and County Councillor Sedgewick.

To receive **Declarations of Interest** in items on the agenda

There were no declarations of interest.

102.2018

To approve the **minutes** of the:

Ordinary Meeting held on 10 January 2018 and the
Extraordinary Meeting held on 29 January 2018

As part of the consideration of the Minutes for 10 January Cllr Shepherd asked members to be mindful about the wording of the website as it referred to the Patrick Brompton Parish Council Website and this may have implications for the draft policy under discussion later in the meeting.

The Minutes were Agreed.

103.2018

Village Christmas Tree

The Chairman wished it to be recorded in the minutes the Parish Council's thanks to Mrs Susan Kaiser on behalf of the late Dennis and Barbara Lamb for once again donating the Village Christmas Tree and that the Clerk

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PATRICK BROMPTON PARISH COUNCIL

had written to Mrs Kaiser on our behalf.

The Chairman also recorded thanks to Cllr Hudson and all of those who assisted him for their work to once again erect the Village Christmas Tree.

104.2018**Finance**

a) Receipts & Payments

In the absence of Councillor Hudson the Clerk read the Financial Report.

Council resolved to accept the bank reconciliation the community account balance standing at £2,519.75 and the savings account balance standing at £3,085.23. The Council resolved to accept the receipts and payments as set out in the Responsible Financial Officer's report.

The Financial Report is appended to the Minutes.

105.2018**Data Protection Regulations Update**

The Clerk outlined that he had reported on forthcoming changes to the Data Protection Regulations at the last meeting.

The Clerk reported that verbal advice had been received from the YLCA that Clerks may be able to act as Data Protection Officers and that appropriate steps should be taken including a Data Protection Audit in advance of the proposed changes in legislation at the end of May 2018.

Cllr Bull had circulated to Members a copy of the Toolkit for the new regulations and that the Toolkit should be considered as part of the Data Protection Audit.

Whilst the situation remained fluid it was agreed that the matter be reconsidered at the May Meeting when we should have clear guidance as to whom the Council can appoint as the Data Protection Officer.

106.2018**The Use of the Telephone Box**

PATRICK BROMPTON PARISH COUNCIL

A further discussion took place with regards to the proposed use of the Telephone Box.

Cllr Philpott reported that there had continued to be dialogue with the Community Events Committee with regards to the proposed use of the Telephone Box.

Cllr Philpott reported that the last discussion at the Parish Council had been reported back to group members and discussions were on-going.

It was agreed that the matter be reconsidered when a substantive proposal from interested parties was available to be tabled at a future meeting of the Parish Council.

107.2018**Patrick Brompton Parish Website**

Following the last meeting Cllr Shepherd had been asked to draft a Website Policy.

Cllr Shepherd presented the policy formally. Cllr Shepherd outlined that he had sent the policy to Zurich as the Parish Insurers, but at this stage no response had been received.

The Clerk reported that as requested he had forwarded the draft policy to the YLCA for sign off. As responses can take up to 15-working days, no response had been received at this stage.

The Clerk outlined that he did not envisage any issue with the proposed policy.

The Chairman outlined that he felt the policy should be amended to omit the words under advertising:

“to pay for the costs incurred in running the website”.

Cllr Shepherd indicated that he felt the amendment would bring the policy more in line with neighbouring Parishes who were seeking to recruit Patrons for financial benefit.

The policy was agreed in principal and subject to any proposed revision by Zurich and the YLCA.
The Policy would be formally considered at the May Meeting of the Parish Council.

PATRICK BROMPTON PARISH COUNCIL

108.2018**Tour de Yorkshire 2018**

As agreed at the 10 January meeting the matter of the forthcoming Tour de Yorkshire was further tabled for discussion.

Cllr Shepherd outlined the meetings which had taken place involving more than 30 residents from across the Parish and the thought process involved in the preparation of a proposal to submit a bid for funding towards a Tour de Yorkshire celebration event.

As part of the proposal for the event on 5 May it included music, land art, bunting, flags, plants as well as competitions throughout the village. The whole bid had been costed at in excess of £1,000.

The Clerk read a letter that he had received from Mrs Judith Cockburn on behalf of the Community Events Committee asking the Parish Council to consider a financial contribution towards the Tour de Yorkshire event.

The Clerk reported that Cllr Hudson had asked that his support for a financial contribution towards the Community Events Committee be recorded as part of the proceedings.

A detailed discussion with regards to the proposition from the Community Events Committee took place involving the Chairman of the Community Events Committee, Mrs Margaret Chapman and the Secretary, Mrs Judith Cockburn.

Mrs Chapman reported that in addition to seeking support from the Parish Council the Community Events Committee would be using their own funds to support the proposed event.

As part of the discussion Councillors discussed the proportionality of using Parish Council funds to support the event, efforts being made by the Community Events Committee to enlist private sponsorship, the existing funds of the Community Events Committee and anticipated levels of support from the Richmondshire District Council funding pot.

The Clerk confirmed that the Council could use funds for

PATRICK BROMPTON PARISH COUNCIL

the purposes requested by the Community Events Committee in accordance with Section 137 of the Local Government Act.

Cllr Philpott proposed that £200 be given towards the Tour de Yorkshire event.

A vote of Members was taken:-

2 Members Voted For the Proposal
1 Member Voted Against the Proposal
1 Member recorded their Abstention

Upon being put to a Vote the Meeting Voted in Favour of the proposal to award £200 to the Community Events Committee for the Tour de Yorkshire celebration 2018.

109.2018**Queen Elizabeth II Bus Shelter Update on Tendering**

The Parish Clerk gave an update on the tendering process for the Bus Shelter. The Parish Clerk reported that no tenderers had come forward at this stage.

The Parish Clerk reported that he now intended to pursue routes through the County Council and the YLCA to seek to enlist tenderers for the work and would update members between now and the next meeting, but have this matter tabled at the May Meeting.

110.2018**Reports of Previous Meetings**

Cllr Bull – reported that he had attended a Tour de Yorkshire event at Leyburn at the end of January as well as the YLCA Meeting on 9 February.

The YLCA Meeting on 9 February had local MP, Rishi Sunak as their guest speaker and in addition to discussing his new position as the Minister for Local Government he touched on matters concerning Data Protection and Broadband.

Cllr Bull also reported that the Yorkshire Ambulance Service had agreed to a training session on 12 May. Following a check Cllr Shepherd confirmed the School Room was not available. It was agreed Cllr Bull would

PATRICK BROMPTON PARISH COUNCIL

contact them about 19 May.

Cllr Bull also reported that a full training package could be provided for the use of equipment for up to 12 people at a cost of £400 in the future.

As part of his discussion Cllr Bull gave advanced notification that the Yorkshire Ambulance Service would be writing to the Parish Council about taking ownership of the defibrillator and the associated costs, however, this would be the subject of a further discussion when we received the letter.

Cllr Ormston – reported that the Boundary Commission were due to make their final recommendations on 3 April 2018.

Cllr Shepherd – reported that he had attended the Tour de Yorkshire meeting in Bedale as reported previously and that the Atkinson and Clarke Trust had met to consider matters pertaining to the building and grant funding.

Cllr Philpott – reported that he was unable to attend the last meeting of the Community Events Committee but he was aware that there were matters raised concerning village signage.

The Chairman invited Mrs Chapman to comment.

Mrs Chapman enquired as to whether the third entry sign to the village would be updated as discussed previously.

Cllr Shepherd reported that he was in discussions with the County Council about costs and a quote to undertake this work.

It was agreed that Cllr Shepherd pursue the matter and bring the proposed cost to a future meeting of the Parish Council for consideration.

111.2018**Correspondence**

The Clerk reported under correspondence that the Boundary Commission for England had reported all of the objections received for the Stage 2 of the review on their website and that more than 30 residents from across the

PATRICK BROMPTON PARISH COUNCIL

Parish had sent objections in support for the Parish Council counter proposal.

The Clerk reported that all correspondence had been circulated with the exception of some hard copy publications and they were being distributed to Members on a rotation basis starting with Cllr Bull.

112.2018 Defibrillator Rota

The forthcoming Rota was agreed: -

March – Cllr G Shepherd

April – Cllr P Philpott

May - Cllr R Ormston

Planning**113.2018 a) Planning Applications**

The Clerk reported that no Planning Applications had been received for consideration at this meeting.

114.2018 b) Planning Updates

The Clerk reported that there were no further updates on outstanding Planning Applications at Oak View, Dalesend and Carnaby House.

115.2018 c) Parish Plan

As agreed at the January Meeting a further discussion on a proposed Parish Plan took place.

Cllr Bull circulated a copy of the Newton le Willows Parish Plan and hoped to be able to circulate a copy of the Scorton Parish Plan shortly.

Cllr Shepherd asked about timings for the Plan and intervals for proposed updates and whether or not this would be coterminous with the election period of the Parish Council.

The Clerk advised that this would be the determination of the Parish Council, but there may be merit in tying the plan to the dates of the Richmondshire Local Plan.

PATRICK BROMPTON PARISH COUNCIL

Cllr Bull moved the following motion:-

“That the Parish Council elect a sub committee to formulate a Village Plan and all associated reviews and notifications in order to bring a draft Village Plan before the Parish Council before the end of the year for its consideration and approval”.

The motion was approved and it was agreed that all members form part of the Sub Committee and that the Sub Committee seek to hold its first meeting on Wednesday 18 April.

116.2018**Date of next meeting**

The next Meeting of the Parish Council will be the Annual Meeting and the AGM followed by an Ordinary Meeting of the Parish Council which is set to take place on Wednesday 9 May 2018 at 19:00 at the Old School Room.

The proposed Sub Committee would take place on Wednesday 18 April at 2pm at the Old School Room subject to confirmation by all Members.

117.2018**Closure**

There being no further business the meeting was declared closed at 20:40.