

ORDINARY COUNCIL MEETING
MINUTES

PATRICK BROMPTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 14TH JULY 2020

Present

Cllr G Shepherd (Chairman)
Cllr B Whitehead (Vice Chairman)
Cllr D Chapman
Cllr R Darbishire
Cllr D Stratton

J MacNamara (Clerk)
1 Member of the Public

The Chairman welcomed everyone to the meeting and thanked them for making themselves available for the first meeting since March.

The Chairman outlined that the current advice from YLCA and NALC remained the same and that face to face meetings were not advisable.

The Chairman thanked the Clerk for setting up the Zoom Meeting and advised Councillors that the meeting was been recorded and sought their agreement.

It was agreed that the meeting be recorded.

1. To receive and note apologies for absence

There were no apologies for absence

2. To receive 'Declarations of Interest' in items on the agenda

There were no Declarations of Interest.

3. To approve the **minutes of the meeting held on:**

Wednesday 10 March 2020

The Minutes of the meeting held on the 10th March were approved.

Actions & Recorded Minutes throughout the lockdown period

The Clerk outlined that under the emergency powers Covid-19 Bill which was passed by Parliament it dispensed of the requirement of Parish Council's to hold their AGM's as well as face to face meetings.

As part of the powers it was agreed that meetings could take place virtually or decision making could be undertaken by e-mail.

PATRICK BROMPTON PARISH COUNCIL

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The Clerk outlined that all decisions which had been taken by the Council since the introduction of the legislation were detailed on the Patrick Brompton Village website, but that most of these decisions related to how the Council would communicate throughout the lockdown period.

4. Annual Inspection of Accounts 2019/20

The Clerk outlined that as part of the changes to the annual accounts process that the period of preparation had been extended to 30 June.

The accounts were prepared and audited and signed off by Councillors and the decision was recorded on the Parish Council website.

The Clerk informed the Council that the annual accounts had been presented to the external auditor and signed off.

The accounts would now be placed on public inspection.

5. Response to Covid-19

Cllr Shepherd outlined some of the support which had been given by the Parish Council throughout the pandemic. This included: -

Circulation of a leaflet
Neighbours Support
Participation in Leyburn District Covid-19 Support Group
Participation in Angel Share

Cllr Shepherd recorded thanks to the Community Events Committee for their assistance with the delivery of goody bags to those shielding, key workers and single people.

Cllr Shepherd announced that the Church was now open 1 day per week (Monday's) for private prayer.

Cllr Shepherd was pleased that the Village were able to celebrate VE Day, but said it would be sensible to use the summer period as a planning period to prepare for the potential of a second wave of the pandemic.

Cllr Chapman said it would also be important to obtain some feedback from the Village as part of the planning process.

Mrs Wendy Shepherd asked for her thanks on behalf of the Community Events Committee to be recorded for Parish Councillors for the publication of two newsletters throughout the pandemic.

6. General Village Matters

Cllr Shepherd reported that concerns about noise at Northfield Farm had been raised with Richmondshire District Council.

A meeting had taken place with Highways with regards to footpath improvements near Ward's, verge cutting at the Crossroads and the continued illegal signage.

Cllr Shepherd had sent an e-mail to the Speed Bureau to request a new assessment in September.

Cllr Chapman reported that the first cut of the season had been less than satisfactory and that the edging was not been completed.

It was agreed that Cllr Chapman contact the contractor.

a) Dog Waste

It was reported that there had been concerns about dogs running loose throughout the Village throughout the lockdown.

At the same time there was a concern that incidents of dog fouling had also increased.

Cllr Chapman prior to the meeting had circulated a note about the purchasing of new signage and the possibility of purchasing signage similar to Bishop Monkton Parish Council.

Cllr Chapman suggested three new signs to be placed at Manor Green, Jubilee Green and a further sign in the middle of the Village.

It was agreed to purchase the new signage and Cllr Chapman would undertake the purchase.

7. Safer Roads Funding

Cllr Shepherd reported on a meeting with Ian Beighton and Cllr Sedgewick with regards to a bid by North Yorkshire County Council for safer roads funding.

As part of the funding bid it did include four locations for improvement, including the A684. As part of the upgrade it would take away the layby and install a right hand turn at the Newton crossroads.

There would also be a further layby removal at the Newton turning before Crakehall with the installation of a new layby nearer Crakehall.

It was agreed that when requesting a further speed assessment it is tied into the safer roads funding work to be undertaken.

8. Clerk Recruitment

Cllr Shepherd reported that the recruitment process for a new Clerk in the Spring had to halted as a result of the Covid-19 pandemic. The current Clerk had informed the applicants and had kindly agreed to continue in the role.

Cllr Shepherd informed the meeting that prior to the meeting he had held a discussion with the Clerk and Mr MacNamara is happy to continue as Clerk to the Council throughout these unprecedented times and for the remainder of the Municipal Year.

Cllr Shepherd thanked Mr MacNamara for his offer and recommended to Councillors that they accept the offer.

On being put to the meeting the matter was passed unanimously.

9. Defibrillator Rota –

August – Cllr Stratton
September – Cllr Whitehead

10. Reports from other bodies including the District Council and the County Council

Cllr Shepherd reported that the Atkinson Clarke Trust had not met, but had scheduled a meeting via Zoom for 22 July.

It was also reported that a review of the School Room closure would be considered on 22 July.

Mrs Shepherd reported that the Community Events Committee would be meeting on Friday 17 July at 1.30pm and everyone was welcome.

Cllr Stratton reported that there were some issues with regards to the proposed extension at Newton-Le-Willows Village Hall which were the subject of discussion by the planners.

Cllr Stratton also informed the meeting that if the Council wished to use the Hall then it would only be required to pay £40.

Cllr Ormston reported that although the Area Partnership Funding had been agreed in February, but the grant scheme was still not up and running as a result of the pandemic.

11. Planning Matters

There were no planning matters to report.

12. Finance

Receipts & Payments

The Clerk outlined that that since the start of the financial year there had been 4 payments relating to the current year and 1 cleared payment from 2019/20.

The starting balance on the account for 2020/21 was £3,481.86.

There had been payments of £940.90 between 1 April and 30 June.

The Clerk outlined that unlike in previous years the Precept had been paid in full in April and in addition to the precept a payment of £34.64 had also been received.

Income of £3,870.64 had been received between 1 April and 30 June.

The balance of the HSBC Account was £6,411.60.

The Skipton Building Society Account remained unchanged at £3,133.96.

The Financial Report for the period is appended to the Minutes of the Meeting.

The Report was agreed by Councillors.

13. Annual Parish Meeting & AGM 2020/21 Planning/Arrangements

A discussion took place with regards to holding the Annual Parish Meeting and the AGM in September.

The Council remained concerned about safety issues of holding face to face meetings as we could not anticipate where on the Government's road map we would be.

There was a wider discussion about the potential of a second peak of the pandemic in the winter which may also pose problems for holding face to face meetings.

The merits of the Zoom meeting were discussed and it was widely felt that in order to facilitate the AGM and the Annual Parish Meeting it should be undertaken on a virtual platform.

It was Proposed by Cllr Stratton and Seconded by Cllr Darbshire to hold the meeting via Zoom.

The motion was agreed unanimously.

It was agreed that a leaflet drop be undertaken to advertise the meetings so that everyone was given the opportunity to participate.

It was agreed that the Annual Parish Meeting followed by the AGM followed by an Ordinary Meeting of the Parish Council be held on Tuesday 8th September 2020 at 7pm.

The meeting closed at 20.45pm