

ORDINARY COUNCIL MEETING
MINUTES

PATRICK BROMPTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 12th JULY 2022

Present

Cllr G Shepherd (Chairman)
Cllr D Chapman
Cllr R Darbshire
Cllr B Whitehead

Cllr R Ormston (RDC)
Cllr T Jones (NYCC)

J MacNamara (Clerk)
4 Members of the Public

The Chairman welcomed everyone to the meeting.

1.2.22 To receive and note apologies for absence

There were apologies received from:-

Cllr D Stratton

2.2.22 To receive 'Declarations of Interest' in items on the agenda

The Chairman advised that as we discussed items under agenda item number 5 Councillors should be mindful if they had any declarable interests.

3.2.22 To approve the minutes of the meeting held on:

Tuesday 24th May 2022

Cllr Shepherd advised that the minutes should be slightly amended with regards to Planning Updates to reflect that the property under discussion was next to Oak View.

The Minutes of the meeting held on the 24th May 2022 were approved as amended.

4.2.22 Matters Arising

There were no matters arising.

Co-option of a New Councillor

The Chair handed over to the Clerk.

PATRICK BROMPTON PARISH COUNCIL

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The Clerk reported that at the most recent Parish Council elections 4 Councillors were returned unopposed. The Council therefore had 1 vacancy which was returned by the District Council allowing the Parish Council to co-opt a new member.

Following a period of advertisement for the vacancy 1 member of the Parish (Jess Brudenell) had requested to join the Parish Council.

The Clerk advised that if the Parish Council was willing to proceed with the application the co-option could take place at the meeting.

The application was approved Unanimously.

Cllr Brundelle was asked to join the table following her co-option.

5.2.22 Village Plan Maintenance

Bus Shelter – It was reported that the Bus Shelter work would be completed within 4-weeks.

There was a general concern that there was an increasing amount of litter being left in the Bus Shelter and that the bin was being used for purposes other than litter.

It was agreed that the bin be left in situ and the situation be monitored.

Phone Box – Paint was needed from Williamsons at a cost of £65-75 per tin. It was agreed to make the necessary purchases and undertake the work in the Autumn.

Tree Surgeon – The tree survey had been undertaken and the costs to undertake the work would be £720.

It was agreed that Cllr Chapman ask the contractor to undertake the work.

Benches – It was reported that The Old School Room bench had now been restored and the Manor Green bench would be examined by Cllr Whitehead again.

Cllr Jones reported that there were recycled plastic benches available from NYCC with a 25-year guarantee at a cost of £350.

Noticeboard – It was agreed that this be sanded and painted as opposed to sanded and varnished.

Cllr Ormston reported that there was another chance to obtain funding towards projects of up to 75% and there was £10,000 of funding remaining.

Waste Bins – The Council had previously discussed the purchase of waste bins for the laybys at a cost of £275 from RDC.

A wide-ranging discussion took place with regards to the merits of the purchase of the bins.

Broadband – A member of the public read from a recent publication that Arkengarthdale had successfully received funding to ensure fibre to the house and increase broadband capacity.

Cllr Whitehead reported that of the 19 responses received from the Village following the recent survey there was not enough funding to pay for the infrastructure.

It was agreed to continue to monitor this situation.

Following the discussion, it was agreed to purchase 1 bin.

6.2.22 Speeding Survey

The survey was outlined by Cllr Shepherd based on the data which had been received.

The Council held a discussion with regards to the data and how best the Council could use the information going forward.

There was a further discussion about investment in a Speed Matrix Board and the costs and type of Board to purchase.

There was also a discussion on the potential for funding the Speed Matrix Board including the Area partnership and the NYCC Locality Budgets.

There was general agreement that signage could make a difference towards attitudes of drivers passing through the Village, but that the matter would require a large financial commitment on the part of the Parish Council.

It was agreed that an application be made to the Area Partnership for funding of £1,000 whilst exploring further funding opportunities to help minimise the financial impact on the Parish Council.

7.2.22 Grass cutting

As previously agreed, the Council had re-entered into a contract with Farm and Land Services at a cost of £58 per cut.

To address the concerns a meeting had been held with contractor and it was agreed to keep monitoring the situation.

8.2.22 Replacement Clerk

The Clerk reported that moving forward there was an in principal agreement to employ a joint Clerk with St Martins Parish Council.

The Clerk set out a proposed timetable for the employment process. The process would be advertised up to a date on 10 August followed by sifting and interview with representatives from both Parish Councils sitting on the panel.

It was then anticipated that there would be a handover between the respective Clerks in August and both Clerks being in attendance at the meetings in September.

It was agreed Cllrs Shepherd and Whitehead would represent the Parish Council.

9.2.22 Finance

2021/2022 Accounts

The Clerk reported on the Financial Year 2021/22.

The Clerk reported that the Income from the Precept and Grant Funding was £6,091.48. The Council had rolled over £7,190.96 from the 2020/21 financial year. Income for the year was reported as £13,282.44.

The Clerk reported that Expenditure for the financial year was £7,252.37.

The Clerk therefore reported that the Council would roll over £6,030.07 which was a decrease of £1,160.89 on the previous financial year.

The Clerk outlined that the decrease in the reserve should be seen in the context that his advise as RFO was the Council held a minimum reserve of £4,000 and major environmental works had taken place in the year not least of all the War Memorial which cost the Council £3,000.

The Clerk reported that the Council's finances remained in a very robust position.

The motion was approved.

Receipts & Payments

The Clerk outlined that that since the start of the financial year the Council had issued 2 cheques in addition to the monthly Direct Debit to the CPRE totalling £883.50.

The starting balances on the accounts for 2022/23 was £2,885.54 in the HSBC Account - £3,144.53 in the Skipton BS.

The Precept for 2022/23 had been received as well as a donation which took the HSBC Account- £6,136.04 and maintaining £3,144.53 in the Skipton BS.

The total resources of the Parish Council stood at £9,280.57

The Financial Report for the period is appended to the Minutes of the Meeting.

10.2.22 Planning & Planning Updates

Cllr Shepherd reported that the planning application at Northfield Farm had been granted with a number of conditions.

As part of the discussion Councillors felt that the conditions imposed on the application would be very difficult to police.

It was agreed that the situation be monitored to ensure that the residents of Manor Green were not adversely affected. It was furthermore agreed that the Council write to Bart Milburn at RDC with regards to how they intended to police the imposed conditions.

Cllr Ormston stated that there was a discrepancy in the paperwork which stated that the Ward

Member had no comments.

Cllr Ormston stated that "This was rubbish".

There were no comments by members on the Listed Building Consent application at Dalesend.

11.2.22

Reports from other bodies including the District Council and the County Council

Cllr Jones – Reported that the new Overview and Scrutiny Committee and the Working Groups of NYCC were now fully established and were working towards how the new Council would operate.

NYCC was dedicated to ensuring that there were no gaps in the services which were provided to residents.

NYCC was still moving towards Double Devolution to devolve powers down to Parish and Town Councils and work continued in this area.

Cllr Ormston – Reported that the District Council was making a large capital investment into electric car charging points across the District.

Cllr Shepherd – Atkinson Clarke Trust was now seeking to recruit a new caretaker for the Old School Room.

Community Events Committee – It was reported that the Wine Night had been postponed.

The Village Show would be held on 13th August and entry forms were available.

The next full meeting would be held on 3rd October at Cllr Chapman's house.

12.2.22

Defibrillator Rota –

August – Cllr Chapman

September – Cllr Brundelle

13.2.22

Correspondence

The Clerk reported that there was no correspondence to formally read to the meeting.

14.2.22

Urgent Matters

There were no Urgent Matters.

15.2.22

Date and time of the Next Meeting

It was agreed that the next meeting of the Parish Council would take place on the 27th September 2022 at 7.30pm

The meeting closed at 21.00pm

