

PATRICK BROMPTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON WEDNESDAY 15TH MAY 2024**

**Present**

Cllr G Shepherd (Chair)  
Cllr D Stratton (Vice Chair)  
Cllr B Whitehead  
Cllr B Whitfield

B Jones (Clerk)

5 Members of the Public

**ANNUAL GENERAL MEETING OF THE COUNCIL**

**1.1.24 Chair's Opening Remarks**

Cllr Shepherd welcomed everyone to the meeting.

**2.1.24 Appointment of Co-opted Parish Councillor**

The election to the vacancy for Co-Opted Parish Councillor took place at the last ordinary meeting on the 12<sup>th</sup> March 2024, unfortunately due to changes in the process, the parish had to start again.

A notice of vacancy was displayed followed by the vacancy advert.

The Council received one self-nomination.

It was duly Proposed, and Seconded that Barrie Whitfield be appointed as a Parish Councillor.

Cllr Whitfield completed all required paperwork and returned to the Clerk.

**3.1.24 Election of Chair**

It was duly Proposed, and Seconded that Cllr Shepherd be nominated as Chair for the 2024/25 Municipal Year.

Cllr Shepherd was duly elected.

**4.1.25 To Receive the Chair's Declaration of Acceptance of Office**

Cllr Shepherd completed the relevant paperwork.

**5.1.23 Election of Vice Chair**

It was duly Proposed, and Seconded that Cllr Stratton be nominated as Vice Chair for the 2024/25 Municipal Year.

Cllr Stratton was duly elected.

**6.1.23 To Receive the Vice Chair's Declaration of Acceptance of Office**

Cllr Stratton completed the relevant paperwork.

**7.1.23 Election/Appointment of Responsible Financial Officer**

It was duly Proposed, and Seconded that Bethan Jones be appointed as the Responsible Financial Officer for the coming municipal year.

**8.1.23 Declaration of Interests**

All Cllrs completed new Declaration of Interest forms. The Clerk to retain copies of these and submit to North Yorkshire Council.

**As there was no further business the meeting closed at 7.20pm**

**ORDINARY COUNCIL MEETING**

**1.1.24 To receive and note apologies for absence**

There were apologies received from:-

Cllr D Chapman  
Cllr T Jones (NYC)

**2.1.24 To receive 'Declarations of Interest' in items on the agenda**

None.

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### **3.1.24 To approve the minutes of the meeting held on 12<sup>th</sup> March 2024**

The minutes of the ordinary meeting held on the 12<sup>th</sup> March 2024 were approved.

#### **Matters arising:**

Cllr Shepherd spoke to the owner of the yard next to Wheels Bungalow.

The drainage issue at Willow Garth has been referred to Highways at North Yorkshire Council.

The name change for Skipton Building Society is still on going.

The utility company has re-seeded the area they disturbed.

### **4.1.24 Appointment to YLCA – 2 Members**

It was duly Proposed, and Seconded that Cllrs Shepherd and Chapman be appointed as the YLCA members for the coming municipal year.

### **5.1.24 Appointment to NLW & PB Village Hall Trustees Committee – 1 Member**

It was duly Proposed, and Seconded that Cllr Stratton be appointed as the Newton Le Willows & Patrick Brompton Village Hall member for the coming municipal year.

### **6.1.24 Wensleydale Railway Trust**

This item to be deferred to the next meeting.

### **7.1.24 Maintenance Plan**

Cllrs have completed some of the actions on the plan. To be reviewed at the next meeting.

### **8.1.24 Emergency Response Plan**

Cllr Stratton sent out the final plan. Cllr Stratton will keep one grab bag and can pass onto another Cllr if he's away, the other will be stored at the church.

The final plan will be sent to Jason Wainwright at North Yorkshire Council and uploaded to the Parish Councils website, removing any contact numbers and information on parishioner's who require assistance.

It was agreed to add a notice in the next village newsletter to ask again, if any parishioners would require assistance in case of an emergency.

#### **9.1.24 Village Green & Pavement Car Parking**

The Clerk sent a letter to Atkinson Clarke Education Foundation and the Church requesting that Cllrs attend one of their meetings to discuss the issue and work together in finding a solution to help resolve the matter with parking on the green.

Cllr Shepherd and Stratton are attending the Atkinson Clarke Education Foundation meeting on Monday 20<sup>th</sup> May to discuss the issue.

Cllrs discussed the on-going issue and potential solutions. Cllrs reiterated they do not want to discourage use of the green and the old schoolroom and the importance of protecting the bottom of green where the utilities are located.

Cllrs agreed the initial approach, writing to the parties and have a conversation is an appropriate first step.

A parishioner raised concerns regarding parking on pavements. Cllr Shepherd advised the highway code states parking on the pavement is not breaking the law, outside of London.

It was agreed to place a notice in the village newsletter asking parishioner's to be considerate when parking on pavements and take into consideration wheelchair users and prams passing when parking.

The parish council do not have any authority over pavement parking. If it becomes an ongoing issue, parishioners are advised to contact Noth Yorkshire Council or the police.

#### **10.1.24 Biodiversity in England**

A copy of the YLCA template policy was sent out. Cllrs discussed the proposed actions and agreed they all relate to the Parish.

Cllrs agreed to adopt the policy and add it to the village plan.

Policy to be reviewed annually.

#### **11.1.24 First Aid Training**

Cllr Stratton to enquire regarding Defibrillator Training.

First Aid Training to be deferred to the September meeting.

#### **12.1.24 Planning & Planning Updates**

An application was submitted for Listed Building Consent for Replacement of Rotten/Sub-Standard Windows / Doors with Appropriate and Sympathetic Double Glazed Timber Units at Northfields Farm.

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CLRs were notified and resulted in no objections.

An application has been submitted for Full Planning Permission for Proposed machinery and feed storage shed for agricultural field at East View House Northfields Farm.

CLRs discussed the application and whilst currently have no objections in principle, they would like a couple of points clarifying which are, Is it for personal or business use? A concern regarding light pollution as its neighbours are close and would like assurance surface water will be dispersed appropriately.

Application 20/00619/FULL - Full Planning Permission for Change of Use from Agricultural Contracting to Mixed Use at Northfields Farm was approved in 2022 which included building a bung which has not happened. The Clerk to find out the status of this build.

**13.1.24 Reports of previous month's meetings etc.** - to hear from Parish/District/County Councillors on any meetings attended or other information of interest to the Parish Council

Cllr Shepherd will continue forwarding on information from YLCA to CLRs.

Newton Le Willows and Patrick Brompton Village Hall Management Committee

Cllr Stratton reported they are waiting to hear if a £3k grant has been secured to build a quoit pitch. The committee has matched the funding via volunteer support.

A quote to fix the flat roof has been accepted and agreed. Some windows have been replaced.

They require volunteers to work on the bar. It was agreed that a notice will be placed in the village newsletter advertising for volunteers.

The Events Committee

The monthly coffee mornings continue to take place, however on the 1<sup>st</sup> June this will be replaced with an afternoon tea at 3pm with the tickets costing £7.

More events will be planned for later in the year.

**14.1.24 Correspondence**

The Church Treasurer, for The Parish of Patrick Brompton with Hunton sent a letter asking if the Parish Council are able to offer any financial support towards the maintenance of St Patrick's churchyard.

It was agreed Cllr Whitehead will discuss the request with Rev Chris Lawton and church warden, Alistair Clark.

**15.1.24 Finance**

The Parishes closing balance as at 31<sup>st</sup> March 2024 are as follows,

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HSBC - £2238.60  
Skipton Building Society - £3246.79  
Total - £5489.39

It was duly Proposed, and Seconded that Cllrs accepted the Annual Governance audit.

**16.1.24 Defibrillator Rota**

June – Cllr Whitfield

July – Cllr Stratton

**17.1.24 Urgent Items**

None.

**18.1.24 Date for the next meeting**

Wednesday 10th July 2024 – 7pm

**As there was no further business the meeting closed at 8.23pm**

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