

PATRICK BROMPTON PARISH COUNCIL

**Tuesday 8<sup>th</sup> September 2020**  
**via Zoom**

**In attendance: -**

**Cllr G Shepherd**  
**Cllr D Chapman**  
**Cllr D Stratton**  
**Cllr B Whitehead**  
**District Councillor R Ormston**  
**J MacNamara – Parish Clerk**  
**3 Members of the Public**

**Annual Parish Meeting**

The Chairman welcomed everyone to the meeting and thanked them for their attendance.

**1.09.20 Chairman's Annual Report**

The Chairman gave a full report of Parish Council activities throughout 2019/20. The Chairman's annual report is appended to the minutes.

**2.09.20 Treasurer's Report**

The Clerk as the Responsible Financial Officer took Councillors through the audited accounts for 2019/20.

The Clerk reported that the accounts had been signed off by Internal and External Auditors.

The full report is appended to the minutes for public inspection.

**3.09.20 Matters from the Electorate**

A member of the public sought clarification about the upgrade to A684.

Cllr Shepherd clarified that the new funding confirmed by the Department for Transport had been initially proposed several years prior.

As there were no further points the Annual Parish Meeting was closed.

**Annual General Meeting**

**4.09.20 Chairman's Opening Remarks**

The Chairman outlined that the country seemed to be in a precarious position in terms of where we currently stood with the Covid-19 pandemic and that there remained concern about the potential for a second wave across the country.

**5.09.20 Election of Chairman**

It was proposed by Cllr Stratton and seconded by Cllr Darbshire that Cllr Grahame Shepherd be elected Chairman.

Cllr Shepherd was elected.

Following his election Cllr Shepherd accepted the Declaration of Acceptance of Office.

**6.09.20 Election of Vice Chairman**

It was proposed by Cllr Shepherd and seconded by Cllr Stratton that Cllr Brian Whitehead be elected Vice Chairman.

Cllr Whitehead was elected.

**7.09.20 Election/Appointment of Responsible Financial Officer**

It was proposed by Cllr Shepherd and seconded by Cllr Whitehead that the Clerk continue to act as the Responsible Financial Officer.

It was agreed that Jon MacNamara continue in that role for the remainder of the municipal year.

**8.09.20 Declaration of Interests**

The Clerk reminded members that they were responsible for updating their declaration of interests if there had been any material changes since first submitted in May 2019.

As there was no further business the Annual General Meeting of the Council was closed.

**Ordinary Meeting of the Council**

**9.09.20 To receive apologies for absence**

The Clerk reported that Cllr Ormston would be joining the meeting late.

**10.09.20 To receive Declaration of Interests**

There were no declaration of interests

**11.09.20 To approve the minutes of the meeting held on: -**

14<sup>th</sup> July 2020

The minutes of the meeting were approved.

**12.09.20 Appointment to YLCA (2 Members)**

It was agreed that Cllr Shepherd and Cllr Chapman be the representatives for 2020/21

**13.09.20 Appointment to Lower Wensleydale Partnership (2 Members)**

It was agreed that Cllr Whitehead and Cllr Darbshire be the representatives for 2020/21

**14.09.20 Appointment to NLW & PB Village Hall Trustees (1 Member)**

It was agreed that Cllr Stratton be the representative for 2020/21.

Village Plan Update

**15.09.20 Bus Shelter**

Cllr Stratton stated that two quotes had been received at the end of 2019 to upgrade the bus shelter. Both quotes were in the region of £1,300.00.

It was agreed that ahead of the next meeting that these quotes be updated.

Cllr Ormston joined the meeting.

Cllr Ormston said the Executive Board had decided to start the Area Partnership Funding round and that the Bus Shelter would qualify for funding from the Partnership.

Cllr Shepherd reported that the County Council were relaxed with regards to the proposed works providing there was adherence to health and safety.

**16.09.20 Dog Waste Signage**

Cllr Shepherd thanked Cllr Chapman for organising the new dog waste signage. It was agreed that the new signage was very apparent and unobtrusive.

**17.09.20 Website Patronage**

Cllr Shepherd reminded Councillors that as part of the Parish Plan it was considered a good idea to seek patronage towards the £160 fees for the website.

Cllr Darbshire agreed to follow up on his contacts that had expressed interest.

**18.09.20 Benches**

Cllr Shepherd thanked Cllr Whitehead for the work he had undertaken to repair the benches within the Village.

Cllr Whitehead reported that the bench at the Bus Shelter was rotten.

A discussion took place about a potential claim to the Area Partnership funding to replace the bench and potentially moving the bench to a different location.

**19.09.20 Grass Cutting Contract**

Cllr Chapman reported that there remained problems with the grass cutting as there was still a lack of pride in terms of the work been undertaken.

The Clerk made the point that he was concerned at the lack of bills from the contractor.

The Clerk reported that we had only received one invoice since April and he wondered whether this was fuelling the problem.

Cllr Shepherd stated that he felt we would benefit from a site visit with the contractor.

#### **20.09.20 Reports of previous month's meetings**

Cllr Stratton reported that planning permission had been granted for works at the Village Hall. The Trustees were now in the process of obtaining quotes. There was remedial work of around £1,000 to be undertaken for damp proofing.

It was also reported that the hall had started to reopen with some group activities.

Mrs Whitehead reported on behalf of the Community Events Committee. The CEC would be holding its AGM on 21<sup>st</sup> September at 3pm via Zoom followed by a Committee Meeting.

It was also reported that as part of the Great British September Clean a litter pick would be taking place on 26 and 27<sup>th</sup> September.

Cllr Shepherd expressed his thanks to the CEC for looking after the planters throughout the summer and their on-going work.

Cllr Ormston reported the District Council had just agreed to zoom meetings to determine this year's partnership grants, in addition to this there was also a Covid-19 recovery fund which could be accessed by Parish Councils.

Cllr Ormston also reported that the applicants at the Green Tree had agreed to revise their planning application and reduce the size of the application. It was also reported that a retrospective planning application was due to be received for Northfields Farm. Cllr Ormston informed the meeting that there had been complaints with regards to dust and noise but at this stage the retrospective application had not been lodged.

Cllr Shepherd reported that the Atkinson Clarke Trust had met in August to consider the potential for reopening the School Room in a Covid-19 secure manner. They had considered new room layouts, but that it would be impossible to restart the Coffee Mornings.

Cllr Shepherd advised that a further meeting was taking place in September, but there was a real possibility that the Old Schoolroom would need to remain closed until 2021.

#### **21.09.20 Correspondence**

The Clerk reported that all correspondence had been shared via e-mail.

The Clerk reported that at this stage no request had been received from the Church with regards to this year's payment for the Churchyard.

#### **22.09.20 Planning**

There were planning applications or updates.

**23.09.20 Finance**

**Receipts & Payments**

The Clerk reported that since the start of the financial year the Council had received income of £3,870.64 against expenditure of £1,515.13.

The current account of the Parish Council stood at £5,840.37 and the Building Society Account remained unchanged at £3,133.96.

The total resources of the Parish Council stood at £8,974.33.

The financial report was accepted and is appended to the minutes.

**24.09.20 Date for the next meeting**

It was agreed that the next meeting be held on Tuesday 10 November 2020.

It was considered that there was a strong likelihood that this would be via Zoom depending on Covid-19 restrictions and the meeting of the Atkinson Clarke Trust.

**The meeting closed at 20.35pm**