

**PATRICK BROMPTON PARISH COUNCIL**  
Wednesday 10<sup>th</sup> July 2019

Cllr G Shepherd (Chairman)  
Cllr D Chapman  
Cllr R Darbshire  
Cllr D Stratton  
Cllr B Whitehead  
J MacNamara (Clerk)  
District Councillor R Ormston

8 Members of the Parish were also in attendance

**3.19.1 To receive and note apologies for absence**

There were no apologies.

**3.19.2 To receive 'Declarations of Interest' in items on the agenda**

There were no declarations of interests recorded.

**3.19.3 To approve the minutes of the meeting held on:**

Wednesday 15 May 2019  
Wednesday 29 May 2019

The Minutes were approved and signed by the Chairman.

Following the Minutes being approved the Clerk announced that following the Annual Meeting it was agreed to postpone the election of a Vice Chairman and that now the Council had full representation on the Parish Council then it would be appropriate to revisit the matter.

The Chairman called for nominations for Vice Chairman.

It was proposed by Cllr Stratton and Seconded by Cllr Chapman that Cllr Whitehead be appointed as Vice Chairman. The motion on being put was agreed.

Cllr Whitehead was elected as Vice Chairman.

**3.19.4 Village Plan**

The Chairman outlined that following the Sub Committee meeting the Council had now drawn together a series of objectives to guide the Parish Council throughout the next 24 months.

The Chairman also outlined that the Parish Council would also explore opportunities to deliver a hard copy of the Village Plan to all Parishioners.

The Chairman outlined that the objectives fell into 6 broad themes:-

Partnerships  
Village Communication  
Buildings, Planning & Infrastructure  
Highways  
Green Spaces  
Wellbeing & Community Support

The Chairman outlined that the Village Plan would continue to be developed.

A discussion took place with regards to the Plan. Cllr Whitehead raised a matter concerning Broadband in the Village Communication section.

Cllr Whitehead commented on a recent article in The Times Newspaper about a community finance initiative which is operated by Open Reach to assist remote villages with improved broadband access and this should be something that we should explore.

Cllr Stratton raised the matter of Community Services and investigating a mobile library and a mobile post office visiting the Village. Cllr Stratton reported that the post office was not able at this time to alter their schedule, currently the mobile post office visited Newton Le Willows twice per week on a Wednesday (9-10am) and Friday (12-1pm).

Cllr Stratton reported that there was also no progress with regards to a mobile library service, but he had ascertained that people could telephone Bedale Library for a phone assessment in which they would assess whether people were entitled to use the home library provision.

### **3.19.5 Speed Awareness**

The Chairman outlined that there had been an approach by Crakehall Parish Council to jointly purchase a speed matrix board with a number of Parishes following the decision by the County Council to reduce the costs of the boards.

There was a discussion about the merits of speed matrix boards and as to whether or not they could actually help reduce the speed of traffic going through the Village.

Cllr Ormston informed the meeting that there was interest from the Safer Neighbourhood Team in checking speed within the Village, but that he was not aware of any high visibility checks taking place in the last 3-months.

The Chairman outlined that there had been discussions with Ian Beighton at North Yorkshire County Council about improving road markings in the Village, but felt that there needed to be direct police intervention and that we should invite them to the next Parish Council meeting.

There was a discussion about the merits of forming a speed awareness team of volunteers who could undertake the checks in order to present evidence to the Police and others. It was agreed that this would be looked into further.

### **3.19.6 Community Support**

Cllr Stratton raised the prospect that there were opportunities to use the bar at the Newton Le Willows Village Hall as a pub for activities and with greater encouragement this could become a facility for use.

It was agreed that there was a need to capture and advertise more of the activities which were happening at the Hall and that the Parish had a vested interest in making sure the Hall was a success. There was a discussion with regards to the hire costs at the Hall.

### **3.19.7 Green Spaces**

Councillor Chapman outlined that there were concerns about the standard of the grass cutting across the Village and highlighted a number of the issues, including the poor standards of strimming.

The Clerk confirmed that the contract was due for renewal ahead of the next season.

A discussion took place with regards to the standard of the current grass cutting and it was agreed that Councillor Chapman would take this matter forward.

### **3.19.8 Council Roles & Responsibilities**

The Chairman outlined that it was his intention to create a Cabinet style Parish Council with Councillors taking the lead for specific areas of interest.

The portfolios would be: -

Village Green – Cllr Chapman  
Defibrillator – Cllr Chapman  
Business & Enterprise – Cllr Darbshire  
Bus Shelter – Cllr Stratton  
Broadband – Cllr Whitehead  
Highways – Cllr Shepherd  
Communications – Cllr Shepherd  
Employment – Cllr Shepherd  
Planning – All Councillors  
Environment & Conservation – All Councillors  
Correspondence – The Clerk

Following the discussion on Council roles and responsibilities the Chairman invited the Clerk to speak. The Clerk outlined to the meeting that it was his intention to stand down as Clerk at the end of the year.

The Clerk stated that he and the Chairman had held a discussion prior to the Annual Meeting of the Council in which he indicated his intentions. The Clerk outlined that due to taking a new role it would become impossible to continue. The Clerk outlined that by announcing his decision now it allowed the Council to have a full discussion at the September meeting with a view towards appointment by the November meeting and a handover period. The Clerk thanked everyone who had served on the Council and members of the Parish.

The Chairman thanked the Clerk for his contribution to the Council over the last 3-years and paid tribute to the work he had undertaken.

### **3.19.9 Defibrillator Rota**

The Council agreed that the rota for:-

August – Councillor Stratton  
September – Councillor Whitehead

### **3.19.9 Correspondence**

#### **3.19.10**

##### **Community Events Committee**

The Clerk read a letter from the Community Events Committee about seeking permission to refurbish the fabric of the bus shelter to include repainting the shelter.

The Chairman stated that he was aware of the letter and was happy to propose that the initiative be undertaken. Councillor Stratton seconded the motion. It was agreed that the Community Events Committee be allowed to undertake the work.

#### **3.19.11 Reports of previous month's meetings etc. - to hear from Town/District/County Councillors on any meetings attended or other information of interest to the Parish Council**

Cllr Shepherd reported on the recent meeting of the Yorkshire Local Councils Association. Cllr Shepherd focussed on the presentation from North Yorkshire Police which included issues of unauthorised traveller encampments, the response times of the 101 service, cross border crime and organised crime across the Pennines.

Cllr Shepherd reported on recent awards made by the Atkinson Clarke Trust.

Cllr Shepherd also reported that he had attended the most recent meeting of the Community Events Committee. It was reported that the Village Show and Bar-B-Que would be taking place on 17th August. Cllr Shepherd also reported that the Committee also wished to purchase a noticeboard for the Green Tree end of the Village and that the matter would be further discussed at their next meeting on 5th August.

Cllr Stratton reported on the recent Village Hall committee meeting at which there were extensive discussions about the potential to refurbish the toilets. The committee had now received 2 quotes for the work and it could be between £35k-£40k to undertake the work. There would be further discussion at the next meeting on 2nd September.

Cllr Ormston informed the meeting that the Corporate Board at the District Council had now a £52,000 fund for fuel poverty and that applications were now being received.

Cllr Chapman mentioned that there was public meeting taking place in Stokesley on 11 July addressing environmental issues and reducing your carbon footprint.

#### **3.19.12 Planning Matters**

There were no planning applications received.

There was a general discussion with regards to planning matters at the Green Tree Pub following the withdrawal of the planning application and the decision to place the pub on the market. There was also a discussion with regards to the siting of the 'For Sale' sign. The Chairman agreed to contact the agent directly.

#### **3.19.12 Finance**

##### **Receipts & Payments**

The Clerk outlined that between 1 May and 30 June there had been 6 transactions.

The starting point in the Current Account was: - £4,893,88

The transactions were: -

CPRE	DD	£3.00
Clerk Salary & Expenses (April & May)		£287.72
HMRC		£56.00
Photocopying		£8.50
Atkinson Clarke Trust		£30.00
CPRE	DD	£3.00

Leaving a closing balance in the Current Account of £4,505.66

The balance at the Skipton Building Society remained unchanged at £3,109.09

### **Bank Account Signatories**

A discussion took place on the need to co-ordinate a date for all Councillors to present themselves at the HSBC to update the signatories on the Bank Account. It was agreed to attempt to undertake this at the HSBC in Richmond at the start of August.

The meeting Closed at 21:05pm

The next meeting of the Parish Council would take place on Wednesday 11 September at 19:30pm

There would also be a Sub Committee Meeting on 5 August at 18:30pm